



Income Tax Gazetted Officers' Association (W.B.) Unit

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President
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General Secretary
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25.09.2025

To
The Principal Chief Commissioner of Income Tax,
West Bengal & Sikkim Region,
Kolkata-700069.

Madam,

Sub: Calling for information regarding monthly action plan for disposal of
pending Assessment cases – matter regarding

Your kind attention is drawn to Letter No. NaFAC/Delhi/CIT-1/2025-26/68 dated 15.09.2025, issued by the Principal CIT-1, National Faceless Assessment Centre, New Delhi, and circulated to all Chief Commissioners of Income Tax (Faceless). Through this communication, NaFAC has sought report on the monthly disposal of pending time-barring assessments for the period September 2025 to March 2026, with a specific emphasis on presenting month-wise and Unit Head-wise targets, thereby setting in motion the requirement for similar reports to be compiled and furnished at every subsequent level.

Considering that such monthly disposal plans impose unwarranted artificial deadlines and exert entirely avoidable pressure on our members, especially in light of the acute manpower and infrastructural shortcomings, the ITGOA CHQ has carefully deliberated on the matter and unanimously resolved that its members shall not submit such reports. This decision, along with a clear and reasoned justification, has already been communicated to the Chairman, CBDT, New Delhi, through our letter dated 23.09.2025, explicitly setting forth the grounds for this stand. (copy enclosed).

In this context, it is requested that the authorities below may kindly be sensitized not to exert pressure on our members for submission of such reports or for adherence to artificial and arbitrary deadlines. They may also kindly be advised to refrain from calling for other unwarranted, avoidable and repetitive reports, which only add to the strain without serving any meaningful purpose.

Madam, it is earnestly submitted that this region continues to grapple with severe shortcomings both in manpower, particularly at the J/Addl. CIT and ACIT/DCIT levels and in infrastructure, as more than 100 newly promoted ITOs, many of whom are posted in Assessment Units, are yet to be provided with Departmental laptops. In view of these pressing constraints, we request your good office to kindly take up the matter with the concerned authorities so that a reasonable and practical resolution may be arrived at.

Yours faithfully,

Encl: as stated above

Santanu Banerjee
for [Sayantan Banerjee]
President, ITGOA, WB Unit

