



प्रधान मुख्य आयकर आयुक्त कार्यालय, पश्चिमबंगाल और सिक्किम
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,
WEST BENGAL & SIKKIM

Aayakar Bhawan, P-7, Chowringhee Square, Kolkata-700069

Section: DCIT, Hqrs., (Admn. & Vigilance), Kolkata

Phone: (033) 2213 6150

Email: kolkata.dcit.hq.admin.vig@incometax.gov.in

फा.स. PCCIT/WBS/Admn/DC/Est(Gz.)/77(Part-I)/Promo & T-P (PS&Sr.PS)/2025-26

Date: 30.04.2025

आदेश सं:/ ORDER No.: 24 of 2025-26

Part-I: Promotion

The following **Private Secretary** is hereby promoted to the grade of **Senior Private Secretary** in the Level-8 (Pre revised Pay Band 2: Rs.9,300 – 34,800/-, Grade Pay Rs.4800/-), on regular basis for the V.Y 2025 on **in-situ** basis with effect from 01.05.2025 or from his date of joining on such promotion, whichever is later:-

Sl. No.	Name (Shri)	Date of Birth	Present posting as PS
1.	AMIT KUMAR BISWAS	21.01.1966	PS to CCIT, Kolkata-5

Part-II:

(a) The above Officer is hereby asked to exercise his option within 1 (one) month of the date of promotion in the matter of fixation of pay on such promotion in terms of Para-3 of the Ministry of Personnel, Public Grievances Pension (Deptt. Of Personnel & Training) Office Memorandum No. 13/2/2017-Estt.(Pay-I) dated 27.07.2017.

(b) The Officer concerned is liable to be reverted without prior notice at any time.

(c) The Officer concerned may please note that in the event of his refusing promotion he would be debarred from promotion for a period of one year from the date of refusal of said promotion or till the next vacancy arises, whichever is later, as per the D.O.P&T's O.M No. 22011/5/86-Estt.(D), dated 10.04.1989 read with O.M. No. 22011/5/91-Estt.(D) dated 27.03.1997.

(d) The promotion of the above mentioned Officer in the grade of Senior Private Secretary is subject to any relevant Court Order or direction/instruction issued by CBDT/DoPT/HRD in this regard.

Part-III: A compliance report in this regard should reach the office of the Pr. CCIT, WB & Sikkim by 07.05.2025 through proper channel.

SD/-

(ए के सिंह, भा.रा.से. / A. K. SINGH, I.R.S.)

आयकर आयुक्त(प्रशा. व कर दाता सेवाएं), कोलकाता

Commissioner of Income Tax (Admn. & Tax Payer Services), Kolkata



प्रधान मुख्य आयकर आयुक्त कार्यालय, पश्चिमबंगाल और सिक्किम
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,
WEST BENGAL & SIKKIM

Aayakar Bhawan, P-7, Chowringhee Square, Kolkata-700069

Section: DCIT, Hqrs., (Admn. & Vigilance, Kolkata

Phone: (033) 2213 6150

Email: kolkata.dcit.hq.admin.vig@incometax.gov.in

मेमो No. PCCIT/WBS/Admn/DC/Est(Gz.)/77(Part-I)/Promo & T-P (PS&Sr.PS) /2025-26/2085-2234

Date: 30.04.2025

सूचना एवं आवश्यक कारवाई के लिए प्रतिलिपि Copy for information and necessary action to:

1. प. बंगाल एवं सिक्किम प्रभार के सभी मुख्य आयकर आयुक्त/आयकर महानिदेशक, All CCsIT/ DGIT in W. B. region.
2. प. बंगाल एवं सिक्किम प्रभार के सभी प्रधान आयकर आयुक्त/ प्रधान आयकर निदेशक, All PCsIT/ PDsIT in W. B. region.
3. प. बंगाल एवं सिक्किम प्रभार के सभी आयकर आयुक्त/ आयकर निदेशक, All CsIT/ DsIT in W. B. region.
4. संबंधित अधिकारी/ The Officer concerned.
5. लेखा अधिकारी, क्षेत्रीय लेखा कार्यालय, सीबीडीटी, कोलकाता, The Accounts Officer ; ZAO, CBDT, Kolkata.
6. सहायक निदेशक(रा.भा.)-1, कोलकाता(हिन्दी अनुबाद हेतु), The AD(OL)-1, Kolkata(for Hindi version)
7. सचिव, भा रा से एशोसियेशन, प. बंगाल प्रभाग, The Secretary, IRS Association, West Bengal Chapter.
8. सचिव, आय. राज. अधि. एशोसियेशन, प. बंगाल प्रभाग, The Secretary, ITGOA, West Bengal Unit.
9. सचिव, आयकर कर्मचारी फेडरेशन, प. बंगाल सर्किल The Secretary, ITEF, West Bengal Circle.
10. सचिव, अखिल भारतीय आयकर अनु. जाति /जनजाति कर्मचारी कल्याण संगठन, प. बंगाल प्रभाग, The Secretary, All India Income-tax SC & ST Employees' Welfare Association, W. B. Unit.
11. Confidential Section for uploading order in departmental website: www.incometaxkolkata.gov.in
12. गार्ड फाईल, The Guard File.

(Handwritten signature and date)
30/04/25

(ASHUTOSH KUMAR SAHU, I.R.S)

आयकर उपायुक्त, मुख्या. (प्रशा. व सर्तकता), कोलकाता
DCIT, Hqrs. (Admn. & Vigilance), Kolkata