



कार्यालय प्रधान मुख्य आयकर आयुक्त, पश्चिम बंगाल एवं सिक्किम
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM

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फां०: Pr. CCIT-Kol/Admn./ACIT/DCIT(Fin.)/38/DDO Re-Str./2024-25/

दिनांक / Dated : 25.09.2024

आदेश क्रमांक / ORDER NO :100 OF 2024/25

RESTRUCTURING OF AO / DDOs UNDER THE BUDGET CONTROLLING AUTHORITY OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM

संदर्भ / References :-

- 1 Order No. 62 of 2020-21 dated 27.10.2024 in F.No. PCCIT-Kol/ACIT/DCIT(Fin.)/Admin./28/DDO Restruc/2020-21.
- 2 Corrigendum Order No. 100 of 2020-21 dated 28.12.2020 in F.No. PCCIT-Kol/ACIT/DCIT(Fin.)/Admin./28/DDO Restruc./2020-21.
- 3 Corrigendum Order No. 155 of 2020-21 dated 23.02.2020 in F.No. PCCIT-Kol/Admn./ACIT/DCIT (Fin.)/28/DDO Restruc./2020-21.
- 4 Corrigendum Order No. 19 of 2023-24 dated 27.04.2023 in F.No. PCCIT-Kol/Admn./ACIT/DCIT (Fin.)/38/DDO Restr./2023-24.
- 5 Corrigendum Order No. 29 of 2023-24 dated 10.05.2023 in F.No. PCCIT-Kol/Admn./ACIT/DCIT (Fin.)/38/DDO Restr./2023-24.
- 6 Order No. 97 of 2023-24 dated 18.07.2023 in F.No. PCCIT-Kol/Admn./ACIT/DCIT (Fin.)/38/DDO Restr./2023-24.
- 7 Order No. 01 of 2024-25 dated 09.04.2024 in F.No. PCCIT-Kol/Admn./ACIT/DCIT (Fin.)/38/DDO Restr./2024-25.
- 8 Notification No. 06/2023 dated 08.12.2023 in ज्ञा.सं. P.CCIT/WB&S/Technical/DCIT/67/23-24/1696-1806.
- 9 Notification No. 07/2023 dated 08.12.2023 in ज्ञा.सं. P.CCIT/WB&S/Technical/DCIT/67/23-24/1807-1917.
- 10 Notification No. 08/2023 dated 08.12.2023 in ज्ञा.सं. P.CCIT/WB&S/Technical/DCIT/67/23-24/1918-2028.
- 11 Notification No. 09/2023 dated 08.12.2023 in ज्ञा.सं. P.CCIT/WB&S/Technical/DCIT/67/23-24/2029-2139.
- 12 Notification No. 10/2023 dated 08.12.2023 in ज्ञा.सं. P.CCIT/WB&S/Technical/DCIT/67/23-24/2140-2250.
- 13 Notification No. 11/2023 dated 08.12.2023 in ज्ञा.सं. P.CCIT/WB&S/Technical/DCIT/67/23-24/2251-2361.

उपर्युक्त विषय पर क्रम संख्या 2 से 13 में उद्धृत विभिन्न आदेश और अधिसूचनाएं जारी करने के परिणामस्वरूप, प्रधान मुख्य आयकर आयुक्त, पश्चिम बंगाल एवं सिक्किम के वजतीय नियंत्रण के अधीन प्रशासनिक अधिकारियों / आहरण एवं संवितरण अधिकारियों को नीचे संलग्न तालिका के अनुसार पुनर्गठित किया जाता है :-

Consequent to issuance of multiple Orders and Notifications on the subject as quoted at Sl. No. 2 to 13 above, the AO / DDOs under the budgetary control of the **Principal Chief Commissioner of Income Tax, West Bengal & Sikkim** are hereby re-structured as per the table appended below:

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
AAYAKAR BHAWAN (AB) & AAYAKAR BHAWAN ANNEXE (ABA), KOLKATA					
1	Pr.CCIT, W.B & Sikkim offices	ITO Hqrs. (Admn. & TPS)-1, Kolkata	CIT (Admin & TPS), Kolkata	AO / DDO to Pr. CCIT (WB & S), Kolkata (257861)	CIT (Admin & TPS), Kolkata
2	ZAO, CBDT [IT Employees]				
3	CIT (Admin & TPS), Kolkata				
4	Hindi Cell				
5	Building in-Charge, Aayakar Bhawan, Kolkata				
6	Building in-Charge, Aayakar Bhawan Annexe, Kolkata				
7	CIT (Judicial), Kolkata	ACIT / DCIT, Hqrs. (Judicial) Kolkata	CIT (Judicial), Kolkata	AO / DDO-22, Kolkata (257858)	CIT (Judicial), Kolkata
8	CCIT-6, Kolkata	ITO Hqrs. to CCIT-6, Kolkata	CCIT-6, Kolkata	AO / DDO-6, Kolkata (257866)	ACIT/DCIT Hqrs. to CCIT-6, Kolkata
9	CIT (Appeals) Unit-1, Kolkata	PS to CIT (Appeals) Unit-1, Kolkata	CIT (Appeals) Unit-1, Kolkata		
10	CIT (Appeals) Unit-2, Kolkata	PS to CIT (Appeals) Unit-2, Kolkata	CIT (Appeals) Unit-2, Kolkata		
11	CIT (Appeals) Unit-3, Kolkata	PS to CIT (Appeals) Unit-3, Kolkata	CIT (Appeals) Unit-3, Kolkata		
12	CIT (Appeals) Unit-4, Kolkata	PS to CIT (Appeals) Unit-4, Kolkata	CIT (Appeals) Unit-4, Kolkata		
13	CIT (Appeals) Unit-5, Kolkata	PS to CIT (Appeals) Unit-5, Kolkata	CIT (Appeals) Unit-5, Kolkata		
14	CIT (Appeals) Unit-6, Kolkata	PS to CIT (Appeals) Unit-6, Kolkata	CIT (Appeals) Unit-6, Kolkata		

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
AAYAKAR BHAWAN (AB) & AAYAKAR BHAWAN ANNEXE (ABA), KOLKATA (Contd. From Page-1)					
15	CCIT-1, Kolkata	ACIT / DCIT Hqrs. to CCIT-1, Kolkata	CCIT-1, Kolkata	AO / DDO-1, Kolkata (257854)	ACIT / DCIT Hqrs. to CCIT-1, Kolkata
16	Pr. CIT-1, Kolkata	ACIT / DCIT Hqrs. to Pr. CIT-1, Kolkata	Pr. CIT-1, Kolkata		
17	Range-1, Kolkata	ACIT / DCIT, Cir. 1(1), Kolkata			
18	Range-7, Kolkata	ACIT / DCIT, Cir. 7(1), Kolkata			
19	Range-40, Kolkata at 3 GP (West) Building	ACIT / DCIT, Cir.-40, Kolkata at 3 GP (West) Building			
20	CCIT-2, Kolkata	ACIT / DCIT Hqrs. to CCIT-2, Kolkata	CCIT-2, Kolkata	AO / DDO-2, Kolkata (257855)	ACIT / DCIT Hqrs. to CCIT-2, Kolkata
21	Pr. CIT-2, Kolkata	ACIT / DCIT Hqrs. to Pr. CIT-2, Kolkata	Pr. CIT-2, Kolkata		
22	Range-4, Kolkata	ACIT / DCIT Cir. 4(1), Kolkata			
23	Range-5, Kolkata	ACIT / DCIT Cir. 5(1), Kolkata			
24	Range-11, Kolkata	ACIT / DCIT Cir. 11(1), Kolkata			
25	CIT Audit-1, Kolkata	ACIT / DCIT, SAP-1, Kolkata	CIT Audit-1, Kolkata	AO / DDO (Audit), Kolkata (257863)	CIT Audit-1, Kolkata
26	ITOs (IAP) Range-1 Audit, Kolkata stationed in Kolkata	ACIT / DCIT, Hqrs. (Audit)-1, Kolkata	CIT Audit-1, Kolkata		
27	ADG (Vig.) (EZ), Kolkata	ITO Hqrs.(Vig.), Kolkata	ADG (Vig) (EZ), Kolkata		
28	CCIT-4, Kolkata	ITO Hqrs. to CCIT-4, Kolkata	CCIT-4, Kolkata	AO / DDO-7, Kolkata (257859)	ACIT / DCIT Hqrs. to CCIT-4, Kolkata
29	CIT (Appeals) Unit-13, Kolkata	PS to CIT (Appeals) Unit-13, Kolkata	CIT (Appeals) Unit-13, Kolkata		
30	CIT (Appeals) Unit-14, Kolkata	PS to CIT (Appeals) Unit-14, Kolkata	CIT (Appeals) Unit-14, Kolkata		
31	CIT (Appeals) Unit-15, Kolkata	PS to CIT (Appeals Unit)-15, Kolkata	CIT (Appeals) Unit-15, Kolkata		
32	CIT (Appeals) Unit-16, Kolkata	PS to CIT (Appeals Unit)-16, Kolkata	CIT (Appeals) Unit-16, Kolkata		
33	CIT (Appeals) Unit-17, Kolkata	PS to CIT (Appeals Unit)-17, Kolkata	CIT (Appeals) Unit-17, Kolkata		
34	Addl. / Jt. CIT (Appeals)-4, Kolkata	Addl. / Jt. CIT (Appeals)-4, Kolkata	CCIT-4, Kolkata		
35	Pr. CIT (AU)-4, Kolkata	ITO Hqrs. to Pr. CIT (AU)-4, Kolkata	Pr. CIT (AU)-4, Kolkata	AO / DDO (ReAC)-4, Kolkata (208891)	Pr. CIT (AU)-4, Kolkata
36	All offices under Pr. CIT (AU)-4, Kolkata stationed in Kolkata	As designated by Pr. CIT (AU)-4, Kolkata			
37	Pr. CIT (RU)-1, Kolkata	ITO Hqrs. to Pr. CIT (RU)-1, Kolkata	Pr. CIT (RU)-1, Kolkata	AO / DDO-16, Kolkata (257868)	Pr. CIT (RU)-1, Kolkata
38	All offices under Pr. CIT (RU)-1, Kolkata stationed in Kolkata located at Aayakar Bhawan, Kolkata				
39	Pr. CIT (RU)-2, Kolkata	ITO Hqrs. to Pr. CIT (RU)-2, Kolkata	Pr. CIT (RU)-2, Kolkata		
40	All faceless units under Pr. CIT (RU)-2, Kolkata Stationed in Kolkata located at Aayakar Bhawan, Kolkata	As designated by Pr. CIT (RU)-2, Kolkata			

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
AAYAKAR BHAWAN (AB) & AAYAKAR BHAWAN ANNEXE (ABA), KOLKATA (Contd. From Page-1)					
41	CCIT-3, Kolkata	ITO Hqrs. to CCIT-3, Kolkata	CCIT-3, Kolkata	AO / DDO-17, Kolkata (257875)	ACIT / DCIT Hqrs. to CCIT-3, Kolkata
42	CIT (Appeals) Unit-7, Kolkata	PS to CIT (Appeals) Unit-7, Kolkata	CIT (Appeals) Unit-7, Kolkata		
43	CIT (Appeals) Unit-8, Kolkata	PS to CIT (Appeals) Unit-8, Kolkata	CIT (Appeals) Unit-8, Kolkata		
44	CIT (Appeals) Unit-9, Kolkata	PS to CIT (Appeals) Unit-9, Kolkata	CIT (Appeals) Unit-9, Kolkata		
45	CIT (Appeals) Unit-10, Kolkata	PS to CIT (Appeals) Unit-10, Kolkata	CIT (Appeals) Unit-10, Kolkata		
46	CIT (Appeals) Unit-11, Kolkata	PS to CIT (Appeals) Unit-11, Kolkata	CIT (Appeals) Unit-11, Kolkata		
47	CIT (Appeals) Unit-12, Kolkata	PS to CIT (Appeals) Unit-12, Kolkata	CIT (Appeals) Unit-12, Kolkata		
48	Addl. / Jt. CIT (Appeals)-1, Kolkata	Addl. / Jt. CIT (Appeals)-1, Kolkata	CCIT-3, Kolkata		
49	Addl. / Jt. CIT (Appeals)-2, Kolkata	Addl. / Jt. CIT (Appeals)-2, Kolkata			
50	Addl. / Jt. CIT (Appeals)-3, Kolkata	Addl. / Jt. CIT (Appeals)-3, Kolkata			
51	CCIT-5, Kolkata	ITO Hqrs. to CCIT-5, Kolkata	CCIT-5, Kolkata	AO / DDO-21, Kolkata (257874)	ACIT / DCIT Hqrs. to CCIT-5, Kolkata
52	Pr. CIT (TU)-1, Kolkata	ITO Hqrs. to Pr. CIT (TU)-1, Kolkata	Pr. CIT (TU)-1, Kolkata		
53	All offices under Pr. CIT (TU)- 1, Kolkata stationed in Kolkata				
54	CIT (Appeals) Unit-18, Kolkata	PS to CIT (Appeals) Unit-18, Kolkata	CIT (Appeals) Unit-18, Kolkata		
55	CIT (Appeals) Unit-19, Kolkata	PS to CIT (Appeals) Unit-19, Kolkata	CIT (Appeals) Unit-19, Kolkata		
56	CIT (Appeals) Unit-20, Kolkata	PS to CIT (Appeals) Unit-20, Kolkata	CIT (Appeals) Unit-20, Kolkata		
57	CIT (Appeals) Unit-21, Kolkata	PS to CIT (Appeals) Unit-21, Kolkata	CIT (Appeals) Unit-21, Kolkata		
58	CIT (Appeals) Unit-22, Kolkata	PS to CIT (Appeals) Unit-22, Kolkata	CIT (Appeals) Unit-22, Kolkata		
59	Addl. / Jt. CIT (Appeals)-5, Kolkata	Addl. / Jt. CIT (Appeals)-5, Kolkata	CCIT-5, Kolkata		
60	Addl. / Jt. CIT (Appeals)-6, Kolkata	Addl. / Jt. CIT (Appeals)-6, Kolkata			
61	Addl. / Jt. CIT (Appeals)-7, Kolkata	Addl. / Jt. CIT (Appeals)-7, Kolkata			
62	Pr. CIT (AU)-5, Kolkata	ITO Hqrs. to Pr. CIT (AU)-5, Kolkata	Pr. CIT (AU)-5, Kolkata	AO / DDO-3, Kolkata (257856)	Pr. CIT (AU)-5, Kolkata.
63	All faceless units under Pr. CIT (AU)-5, Kolkata stationed in Kolkata located at Aayakar Bhawan Annexe, Kolkata	As designated by Pr. CIT (AU)- 5, Kolkata			

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
BAMBOO VILLA, Kolkata (B.V)					
64	Pr. CIT-18, Kolkata	ACIT / DCIT Hqrs. to Pr. CIT-18, Kolkata	Pr. CIT-18, Kolkata	AO / DDO-18, Kolkata (257871)	Pr. CIT-18, Kolkata
65	Range-52, Kolkata	ACIT / DCIT Cir. 52(1), Kolkata			
66	Range-61, Kolkata	ACIT / DCIT Cir. 61, Kolkata			
67	Member, Appropriate Authority	AO / DDO-18, Kolkata	Pr. CIT-5, Kolkata		
68	Pr. CIT (AU)-1, Kolkata	ITO Hqrs. to Pr. CIT (AU)-1, Kolkata	Pr. CIT (AU)-1, Kolkata	AO / DDO (ReAC)-1, Kolkata (208888)	Pr. CIT (AU)-1, Kolkata
69	All faceless units under Pr. CIT (AU)-1, Kolkata Stationed in Kolkata located at Bamboo Villa	As designated by Pr. CIT (AU)-1, Kolkata			
70	Pr. CIT (AU)-3, Kolkata	ITO Hqrs. to Pr. CIT (AU)-3, Kolkata	Pr. CIT (AU)-3, Kolkata	AO / DDO (ReAC)-3, Kolkata (208890)	Pr. CIT (AU)-3, Kolkata
71	Building in-Charge, Bamboo Villa, Kolkata	Addl./Jt.CIT, (AU)-3(1), Kolkata			
72	All faceless units under Pr. CIT (AU)-3, Kolkata Stationed in Kolkata	As designated by Pr. CIT (AU)-3, Kolkata			
73	Pr. CIT (AU)-8, Kolkata.	ITO Hqrs. to Pr. CIT (AU)-8, Kolkata	Pr. CIT (AU)-8, Kolkata	AO / DDO-11, Kolkata (257883)	Pr. CIT (AU)-8, Kolkata
74	All faceless units under Pr. CIT (AU)-8, Kolkata stationed in Kolkata including the units stationed at Middleton Row.	As designated by Pr. CIT (AU)-8, Kolkata			
75	Pr. CIT (VU)-3, Kolkata	ITO Hqrs. to Pr. CIT (VU)-3, Kolkata	Pr. CIT (VU)-3, Kolkata	AO/ DDO-15, Kolkata (257893)	Pr. CIT (VU)-3, Kolkata
76	All faceless units under Pr. CIT (VU)-3, Kolkata Stationed in Kolkata	As designated by Pr. CIT (VU)-3, Kolkata			
AAYAKAR BHAWAN DAKSHIN, Kolkata (A.B.D)					
77	Pr. CIT-9, Kolkata	ACIT / DCIT Hqrs. to Pr. CIT-9, -Kolkata	Pr. CIT-9, Kolkata	AO / DDO-9, Kolkata (257876)	Pr. CIT-9, Kolkata
78	Range-29, Kolkata	ACIT / DCIT Cir.-29, Kolkata			
79	Range-32, Kolkata at Middleton Row Building	ACIT / DCIT Cir.-32 at Middleton Row Building			
80	Building in-Charge, Aayakar Bhawan Dakshin, Kolkata	Addl. / Jt. CIT, Range-29, Kolkata			
81	Pr. CIT (AU)-7, Kolkata.	ITO Hqrs. to Pr. CIT (AU)-7, Kolkata	Pr. CIT (AU)-7, Kol	AO / DDO-10, Kolkata (257884)	Pr. CIT (AU)-7, Kolkata
82	All faceless units under Pr. CIT (AU)-7, Kolkata stationed in Kolkata located at Aayakar Bhawan Dakshin, Kolkata	As designated by Pr. CIT (AU)-7, Kolkata			

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
MIDDLETON ROW, Kolkata (M.R)					
83	CCIT (TDS), Kolkata	ACIT / DCIT Hqrs. to CCIT (TDS), Kolkata	CCIT-TDS, Kolkata	AO / DDO (TDS), Kolkata (257877)	ACIT / DCIT Hqrs. to CCIT (TDS), Kolkata
84	CIT (TDS), Kolkata	ACIT / DCIT Hqrs. (TDS), Kolkata	CIT (TDS), Kolkata		
85	Building in-Charge, Middleton Row, Kolkata	Addl. / Jt. CIT, Range-3, TDS, Kolkata			
86	Pr. CIT (AU)-6, Kolkata	ITO Hqrs. to Pr. CIT (AU)-6, Kolkata	Pr. CIT (AU)-6, Kolkata	AO / DDO-4, Kolkata (257857)	Pr. CIT (AU)-6, Kolkata
87	All faceless units under Pr. CIT (AU)-6, Kolkata stationed in Kolkata including the units stationed at Bamboo Villa.	As designated by Pr. CIT (AU)-6, Kolkata			
88	CIT Audit-2, Kolkata	ACIT / DCIT SAP-2, Kolkata	CIT Audit-2, Kolkata	AO / DDO-23, Kolkata (257879)	CIT Audit-2, Kolkata
89	ITOs (IAP) Range-2 Audit, Kolkata stationed in Kolkata	ACIT / DCIT, Hqrs. (Audit)-2 Kolkata	CIT Audit-2, Kolkata		
AAYAKAR BHAWAN UTTAR, Kolkata (A.B.U)					
90	Pr. CIT (VU)-2, Kolkata	ITO Hqrs. to Pr. CIT (VU)-2, Kolkata	Pr. CIT (VU)-2, Kolkata	AO / DDO-14, Kolkata (257867)	Pr. CIT (VU)-2, Kolkata
91	All faceless units under Pr. CIT (VU)-2, Kolkata stationed in Kolkata located at Aayakar Bhawan Uttar, Kolkata	As designated by Pr. CIT (VU)-2, Kolkata			
92	Building in-Charge, Aayakar Bhawan Uttar (Uttarapan), Kolkata				
3, GOVT. PLACE (WEST), Kolkata [3.G.P (W)]					
93	Pr. CIT-13, Kolkata	ACIT / DCIT, Hqrs. to Pr. CIT-13, Kolkata	Pr. CIT-13, Kolkata	AO / DDO-13, Kolkata (257890)	Pr. CIT-13, Kolkata
94	Addl. / Jt. CIT, Range-37, Kolkata	ACIT / DCIT, Cir.-37, Kolkata			
95	Addl. / Jt. CIT, Range-43, Kolkata	ACIT / DCIT, Cir.-43, Kolkata			
96	Addl. / Jt. CIT, Range-46, Kolkata	ACIT / DCIT, Cir.-46, Kolkata			
97	Building in-Charge, 3, Govt. Place (West), Kolkata	As designated by Pr. CIT-13, Kolkata			
98	Pr. CIT (AU)-2, Kolkata.	ITO Hqrs. to Pr. CIT (AU)-2, Kolkata	Pr. CIT (AU)-2, Kolkata	AO / DDO (ReAC)-2, Kolkata (208889)	Pr. CIT (AU)-2, Kolkata
99	All faceless units under Pr. CIT (AU)-2, Kolkata stationed in Kolkata located at 3 G.P	As designated by Pr. CIT (AU)-2, Kolkata			
100	Pr. CIT (AU)-9, Kolkata.	ITO Hqrs. to Pr. CIT (AU)-9, Kolkata	Pr. CIT (AU)-9, Kolkata	AO / DDO-8, Kolkata (257878)	Pr. CIT (AU)-9, Kolkata
101	All faceless units under Pr. CIT (AU)-9, Kolkata stationed in Kolkata at 3 G.P	As designated by Pr. CIT (AU)-9, Kolkata			
102	Pr. CIT (VU)-1, Kolkata.	ITO Hqrs. to Pr. CIT (VU)-1, Kolkata	Pr. CIT (VU)-1, Kolkata	AO / DDO-12, Kolkata (257888)	Pr. CIT (VU)-1, Kolkata
103	All faceless units under Pr. CIT (VU)-1, Kolkata stationed in Kolkata at 3 G.P	As designated by Pr. CIT (VU)-1, Kolkata			
AAYAKAR BHAWAN POORVA, Kolkata (A.B.P.)					
104	Pr. CIT - 5, Kolkata	ACIT / DCIT, Hqrs. to Pr. CIT-5, Kolkata	Pr. CIT-5, Kolkata	AO / DDO-5, Kolkata (257889)	Pr. CIT-5, Kolkata
105	Addl. / Jt. CIT, Range-13, Kolkata.	ACIT / DCIT, Cir. 13 (1), Kolkata			
106	Addl. / Jt. CIT, Range-34, Kolkata.	ACIT / DCIT, Cir. 34, Kolkata			
107	Addl. / Jt. CIT, Range-49, Kolkata at Aayakar Bhawan Uttar (ABU) Building.	ACIT / DCIT, Cir. 49, Kolkata			
108	Ward-22 (2), Kolkata office at Bamboo Villa Building	ITO, Wd. 22 (2), Kolkata			
109	Valuation Cell	AO / DDO-5, Kolkata			
110	MSTU, Kolkata	ITO, MSTU, Kolkata			
DR ITAT, AJC BOSE ROAD, Kolkata					
111	CsIT (DR), ITAT, Kolkata	ITO, Hqrs. (Admn.), (DR) ITAT, Kolkata	CIT Admn., (DR), ITAT, Kolkata	AO/ DDO (DR) ITAT, Kolkata (257881)	CIT Admn., (DR), ITAT, Kolkata

MOFUSSIL OFFICES

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
ZAO (CBDT), KOLKATA					
112	All faceless units under Pr. CIT (VU)-3, Kolkata stationed at Murshidabad	As designated by Pr. CIT (VU)-3, Kolkata	Pr. CIT (VU)-3, Kolkata	AO / DDO, Murshidabad (257903)	Pr. CIT (VU)-3, Kolkata
113	ITO, Ward 42 (1), Murshidabad	ITO, Wd. 42 (1), Murshidabad	Pr. CIT-1, Kolkata		
114	Building In-Charge, Murshidabad	As designated by Pr. CIT-1, Kolkata			
115	All faceless units under Pr. CIT (VU)-3, Kolkata stationed at Nadia	As designated by Pr. CIT (VU)-3, Kolkata	Pr. CIT (VU)-3, Kolkata	AO / DDO Nadia (257907)	
116	ITO, Ward(s), Nadia	ITO, Ward-41 (1), Nadia	Pr. CIT - 1, Kolkata		
117	Building in-Charge, Nadia	As designated by Pr. CIT-1, Kolkata			
118	TDS Ward - Nadia	ITO, TDS, Ward - 1(4) Nadia & Murshidabad	CIT (TDS), Kolkata		
119	Addl. CIT, Range-23 Hooghly (Offices stationed at Hooghly)	ACIT / DCIT Cir. 23 (1), Hooghly	Pr. CIT-5, Kolkata	AO / DDO, Hooghly (257902)	Pr. CIT-5, Kolkata
120	Building in-Charge, Hooghly	As designated by Pr. CIT-5, Kolkata			
121	All faceless units of Pr. CIT (AU)-7, Kolkata stationed at Hooghly.	As designated by the Pr. CIT (AU)-7, Kolkata	Pr. CIT (AU)-7, Kolkata		
122	All faceless units of Pr. CIT (VU)-3, Kolkata stationed at Hooghly.	As designated by the Pr. CIT (VU)-3, Kolkata	Pr. CIT (VU)-3, Kolkata		
123	Addl. / Jt. CIT, Range-27, Haldia (Offices stationed at Haldia)	ACIT / DCIT Cir. 27 (1), Haldia	Pr. CIT - 9, Kolkata	AO / DDO Haldia (257904)	Pr. CIT-9, Kolkata
124	ITO, Ward 3 (4) (TDS), Haldia	ITO, Wd.3 (4) (TDS), Haldia	CIT (TDS), Kolkata		
125	Building in-Charge, Haldia	As designated by Pr. CIT-9, Kolkata	Pr. CIT - 9, Kolkata		
126	All faceless units of Pr. CIT (VU)-3, Kolkata stationed at Haldia.	As designated by the Pr. CIT (VU)-3, Kolkata	Pr. CIT (VU)-3, Kolkata		
127	ITO, Ward(s), Midnapore	ITO, Ward-38 (1), Midnapore	Pr. CIT-13, Kolkata	AO / DDO Midnapore (257908)	Pr. CIT-13, Kolkata
128	All faceless units under Pr. CIT (AU)-4, Kolkata stationed at Midnapore.	As designated by Pr. CIT (AU)-4, Kolkata	Pr. CIT (AU)-4, Kolkata		
129	All faceless units under Pr. CIT (VU)-3, Kolkata stationed at Midnapore.	As designated by Pr. CIT (VU)-3, Kolkata	Pr. CIT (VU)-3, Kolkata		
130	Building In-Charge, Midnapore	As designated by Pr. CIT-13, Kolkata	Pr. CIT-13, Kolkata		
131	ACIT / DCIT, Circle & ITO, Ward - Port Blair	ACIT / DCIT, Cir. 3 (2), Port Blair	Pr. CIT-1, Kolkata	AO / DDO Port Blair (257912)	Pr. CIT-1, Kolkata
132	ITO, TDS, Ward, Port Blair	ITO, TDS, Ward 2 (4), Portblair	CIT (TDS), Kolkata		
133	Building in-Charge, Port Blair	As designated by Pr. CIT-1, Kolkata	Pr. CIT-1, Kolkata		

ZAO CBDT, DURGAPUR

Sl. No.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to
i	ii	iii	iv	v	vi
134	Pr. CIT, Asansol	ACIT / DCIT, Hqrs., Asansol	Pr. CIT, Asansol	AO / DDO, Asansol (204513)	Pr. CIT, Asansol
135	Addl. / Jt. CIT, Range-1, Asansol (Offices stationed at Asansol)	ACIT / DCIT Cir.-1, Asansol			
136	Building in-Charge, Asansol	As designated by Pr. CIT, Asansol			
137	Ward (TDS), Asansol	ITO (TDS), Wd. 4 (3), Asansol			
138	ITO (IAP), Asansol	As designated by CIT (Audit)-2, Kolkata	CIT (Audit)-2, Kolkata		
139	All faceless units under Pr. CIT (AU)-8, Kolkata stationed at Asansol	As designated by Pr. CIT (AU)-8, Kolkata	Pr. CIT (AU)-8, Kolkata		
140	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Asansol	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan		
141	ITO (Ward), Purulia	ITO, Wd. 3(2), Purulia	Pr. CIT Asansol	AO / DDO, Purulia (204509)	
142	ITO (TDS), Ward, Purulia	ITO (TDS), Ward-4(4), Purulia	CIT (TDS), Siliguri		
143	Building in-Charge, Purulia	As designated by Pr. CIT, Asansol	Pr. CIT, Asansol		
144	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Purulia	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan		
145	All faceless units under Pr. CIT (AU)-7, Kolkata stationed at Durgapur	As designated by Pr. CIT (AU)-7, Kolkata	Pr. CIT (AU)-7, Kolkata	AO / DDO, Durgapur (204851)	
146	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Durgapur	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan		
147	Addl. / Jt. CIT, Range-1, Durgapur	ACIT / DCIT Cir.-1, Durgapur	Pr. CIT, Asansol		
148	Addl. / Jt. CIT, Range-4 (TDS), Durgapur	ACIT / DCIT Cir.-4(1),TDS, Durgapur	CIT (TDS), Siliguri		
149	Building in-Charge, Durgapur	As designated by Pr. CIT, Asansol	Pr. CIT, Asansol		
150	Pr. CIT (VU)-1, Burdwan	ITO Hqrs. to Pr. CIT (VU)-1, Burdwan.	Pr. CIT (VU)-1, Burdwan	AO / DDO, Burdwan (204507)	Pr. CIT (VU)-1, Burdwan
151	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Burdwan	As designated by Pr. CIT (VU)-1, Burdwan			
152	All faceless units under Pr. CIT (AU)-8, Kolkata stationed at Burdwan	As designated by Pr. CIT (AU)-8, Kolkata			
153	Building in-Charge, Burdwan	As designated by Pr. CIT (VU)-1, Burdwan			
154	Addl. / Jt. CIT, Range-1 Burdwan (Offices stationed at Burdwan)	ACIT / DCIT Cir.-1, Burdwan	Pr. CIT Asansol		
155	CIT (Appeals) Unit-1, Burdwan	PS to CIT (Appeals) Unit-1, Burdwan.	CIT (Appeals) Unit-1, Burdwan		
156	Ward (TDS), Burdwan	ITO (TDS) Wd. 4(2), Burdwan	CIT (TDS), Siliguri		
157	All faceless units of Pr. CIT (VU)-1, Burdwan stationed at Suri	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan	AO / DDO, Suri (204510)	
158	Circle & Ward - Suri	ACIT / DCIT Cir.-3, Suri	Pr. CIT, Asansol		
159	Building in-Charge, Suri	As designated by Pr. CIT, Asansol			
160	All faceless units under Pr.CIT (VU)-1, Burdwan stationed at Bankura	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan	AO / DDO, Bankura (204508)	
161	ITO, Ward- Bankura	ITO, Ward 3 (1), Bankura	Pr. CIT Asansol		
162	Building in-Charge, Bankura	As designated by Pr. CIT, Asansol			

ZAO CBDT, JALPAIGURI						
Sl.	Name of Office	Head of Office	Head of Department	AO/DDO with Code	DDO Reporting to	
i	ii	iii	iv	v	vi	
163	Addl. / Jt. CIT, Range-1, Jalpaiguri (Offices stationed at Jalpaiguri)	ACIT / DCIT, Cir.1 (1), Jalpaiguri	Pr. CIT Siliguri	AO / DDO Jalpaiguri (205859)	CIT (Appeals) Unit-1, Jalpaiguri	
164	Circle, Jalpaiguri (Under Range-1, Jalpaiguri)	ACIT / DCIT, Cir.2 (1), Jalpaiguri				
165	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Jalpaiguri.	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan			
166	All faceless units under Pr. CIT (AU)-9, Kolkata stationed at Jalpaiguri.	As designated by Pr. CIT (AU)-9, Kolkata	Pr. CIT (AU)-9, Kolkata			
167	Building in-Charge, Jalpaiguri	As designated by Pr. CIT, Siliguri	Pr. CIT, Siliguri			
168	Cir. (TDS), Jalpaiguri	ACIT / DCIT, Cir. 6 (2), TDS, Jalpaiguri	CIT (TDS), Siliguri			
169	CIT (Appeals) Unit-1, Jalpaiguri	PS to CIT (Appeals) Unit-1, Jalpaiguri	CIT (AU)-1, Jalpaiguri			
170	Pr. CIT Siliguri	ACIT/DCIT Hqrs., Siliguri	Pr. CIT Siliguri	AO / DDO, Siliguri (204518)		
171	Addl. / Jt. CIT, Range-1, Siliguri (Offices stationed at Siliguri)	ACIT / DCIT Cir.-1, Siliguri				
172	Addl. / Jt. CIT, Range-2, Siliguri (Offices stationed at Siliguri)	ACIT / DCIT Cir.-3(1), Siliguri				
173	Building in-Charge, Siliguri	As designated by Pr. CIT, Siliguri				
174	CIT (Appeals) Unit-1, Siliguri	PS to (Appeals) Unit-1, Siliguri				CIT (Appeals) Unit-1, Siliguri
175	ITO (IAP), Siliguri	ITO (IAP), Siliguri				CIT (Audit)-1, Kolkata
176	All faceless units under Pr. CIT (AU)-9, Kolkata stationed at Siliguri.	As designated by Pr. CIT (AU)-9, Kolkata				Pr. CIT (AU)-9, Kolkata
177	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Siliguri.	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan			
178	Addl. / Jt. CIT (Appeals)-1, Siliguri	Addl. / Jt. CIT (Appeals)-1, Siliguri	CCIT-6, Kolkata	AO / DDO, Malda (204521)		
179	Addl. / Jt. CIT (Appeals)-2, Siliguri	Addl. / Jt. CIT (Appeals)-2, Siliguri				
180	ITO, Ward, Malda	As designated by Pr. CIT, Siliguri	Pr. CIT Siliguri			
181	Building in-Charge, Malda					
182	ITO (TDS) Ward, Malda	ITO (TDS), Ward-6 (3), Malda	CIT (TDS), Siliguri			
183	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Malda.	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan			
184	ITO, Ward, Coochbehar	As designated by Pr. CIT, Siliguri	Pr. CIT, Siliguri			AO / DDO, Coochbehar (204516)
185	Building in-Charge, Coochbehar					
186	ITO, Ward, Raiganj	ITO Wd. 2 (4), Raiganj	Pr. CIT Siliguri	AO / DDO, Raiganj (204524)	Pr. CIT Siliguri	
187	Building in-Charge, Raiganj	As designated by Pr. CIT, Siliguri				
188	ITO, TDS, Ward - Raiganj	ITO, TDS, Ward-6 (4), Raiganj				
189	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Raiganj.	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan			
190	ITO, Ward, Balurghat	ITO, Ward-3 (4), Balurghat	Pr. CIT Siliguri	AO / DDO, Balurghat (204515)		
191	Building in-Charge, Balurghat	As designated by Pr. CIT, Siliguri				
192	ITO, Ward, Alipurduar	ITO, Ward-2(3), Alipurduar	Pr. CIT Siliguri	AO / DDO, Alipurduar (204526)		
193	Building in-Charge, Alipurduar	As designated by Pr. CIT, Siliguri				
194	ITO, TDS, Ward - Coochbehar & Alipurduar	ITO, (TDS) Wd. 6(2), Coochbehar & Alipurduar				CIT, TDS, Siliguri
195	ITO, Ward, Darjeeling	ITO, Wd. 3 (2), Darjeeling	Pr. CIT Siliguri	AO / DDO, Darjeeling (204519)		
196	Building in-Charge, Darjeeling	As designated by Pr. CIT, Siliguri				
197	ITO (TDS), Ward, Darjeeling	ITO (TDS) Wd. 5 (3), Darjeeling				CIT (TDS), Siliguri
198	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Darjeeling.	As designated by Pr. CIT (VU)-1, Burdwan				Pr. CIT (VU)-1, Burdwan
199	ITO, Ward, Kalimpong	ITO, Ward-3 (4), Kalimpong	Pr. CIT, Siliguri	AO/DDO, Kalimpong (204520)		
200	Building in-Charge, Kalimpong	As designated by Pr. CIT, Siliguri				
201	ACIT / DCIT Circle, Gangtok	ACIT / DCIT, Cir. 3 (2), Gangtok	Pr. CIT, Siliguri	DDO, Gangtok (204527)		
202	Building in-Charge, Gangtok	As designated by Pr. CIT, Siliguri	CIT (TDS), Siliguri			
203	Circle (TDS), Gangtok	ACIT / DCIT, Cir.-5, TDS, Gangtok				
204	All faceless units under Pr. CIT (VU)-1, Burdwan stationed at Gangtok.	As designated by Pr. CIT (VU)-1, Burdwan	Pr. CIT (VU)-1, Burdwan			
205	CIT (TDS), Siliguri	ITO, Hqrs., CIT (TDS), Siliguri	CIT. (TDS), Siliguri	AO / DDO (TDS) Siliguri (205859)	CIT (TDS), Siliguri	
206	Addl. / Jt. CIT, R-6 (TDS), Siliguri	ITO, Ward-5 (1), TDS, Siliguri				

Notes :

- 1 जिन कार्यालय प्रमुखों को इस आदेश में निर्दिष्ट नहीं किया गया है, उन्हें संबंधित विभागाध्यक्ष द्वारा उनके अधीनस्थ कार्यालयों के लिए वित्तीय शक्तियों के प्रत्यायोजन नियम, 1978 के नियम 14 [वित्तीय शक्तियों का प्रत्यायोजन (संशोधन) नियम, 2022 द्वारा संशोधित] के अनुसार बजटीय / वित्तीय और प्रशासनिक कार्यों के लिए इस कार्यालय को सूचित करते हुए नामित किया जाएगा। The Heads of Offices which are not specified in this Order may be designated by the Head of the Department concerned for their subordinate offices as per Rule 14 of the Delegation of Financial Powers Rules, 1978 [as amended vide Delegation of Financial Powers (Amendment) Rules, 2022] for both budgetary / financial and administrative functions under intimation to this office.
- 2 इस आदेश के द्वारा इस विषय पर जारी किये गये पिछले सभी आदेशों को निरस्त किया जाता है। This Order is issued in suppression of all previous Orders on the subject.
- 3 यह आदेश तत्काल प्रभावी होगा। This Order shall be effective **with immediate effect**.

Sd/-

(आनंद कुमार सिंह, भा.रा.से. / ANAND KUMAR SINGH, I.R.S)

आयकर आयुक्त (प्र. व क.दा.से.) / Commissioner of Income Tax (Admn. & TPS),
कोलकाता / Kolkata.

ज्ञापन सं.: Pr. CCIT-Kol/Admn./ACIT/DCIT(Fin.)/38/DDO Re-Str./2024-25/3183-3382

दिनांक/Dated : 25.09.2024

जानकारी एवं आवश्यक कार्रवाई हेतु अग्रेषित / Copy forwarded for information and further necessary action :-

- 1 All Chief Commissioners of Income Tax.
- 2 All Principal Commissioners of Income Tax / Commissioners of Income Tax.
- 3 All Commissioners of Income Tax (Appeals) Units.
- 4 O/o The Additional Director of Income Tax (Expenditure Budget), Ministry of Finance, Government of India, Hall No. 10, 2nd Floor, Jawahar Lal Nehru Stadium, New Delhi - 110003.
- 5 All AO / DDOs under the budgetary control of the Principal Chief Commissioner of Income Tax, West Bengal & Sikkim.
- 6 Zonal Accounts Officers at Kolkata, Jalpaiguri and Durgapur.
- 7 Senior Accounts Officers (Pre-check Units) of Zonal Accounts Offices at Kolkata, Jalpaiguri and Durgapur.
- 8 DD (OL), for information and preparation of Hindi version of this Order.
- 9 Office Copy

मलय भद्र

(मलय भद्र / MALAY BHADRA)

आयकर उपायुक्त, मुख्यालय (वित्त) / Deputy Commissioner of Income Tax, Hqrs. (Finance)
कोलकाता / Kolkata.