



INCOME TAX GAZETTED OFFICERS' ASSOCIATION - WB UNIT

Aayakar Bhavan, 6th Floor, Room No. 28, P - 7, Chowringhee Square, Kolkata - 700 069

President : Mrinal Chanda

General Secretary : Sayantan Banerjee

(Mobile No. 9477331010)

(Mobile No. 8902197979)

Date: 02.12.2015

To
The Principal Chief Commissioner of Income Tax,
West Bengal & Sikkim.

Sir,

Sub: Disposal of Scrutiny assessments for the year 2015-16 - adherence to
artificial deadline - matter reg

Kindly recall the discussions we had with you in the last month on certain burning issues being faced by our members posted in the field offices. One of the issues, you may kindly recollect, was our apprehension regarding undue pressure being exerted on the Assessing Officers for completion of scrutiny assessments following the artificial deadlines set by the CBDT in the Central Action Plan. We expressed our deep concern over the matter and requested you to kindly ensure that none of our members should be pressurized to complete his/her scrutiny assessment hastily by following the artificial time frame.

Immediately after the meeting with you, instances started coming from our members posted in the field offices that they are being pressurised to complete their assessments within 31st January, 2016. One of such instances is being placed before you for your kind reference wherein the Pr.CIT-18, Kolkata has instructed in writing the JCIT/Addl.CIT posted under him to ensure that the artificial time-line for completion of scrutiny assessment be strictly followed so that assessment in revenue yielding cases and time barring assessments must be completed by 31.12.2015 and 31.01.2016 respectively. He also mentioned that this aspect of assessment work will be objectively evaluated while reporting and reviewing the APAR in respect of all the Assessing Officers and Range Heads for the current year. The Range Heads, in turn, reiterated the same points in writing to all the assessing officers posted under him.

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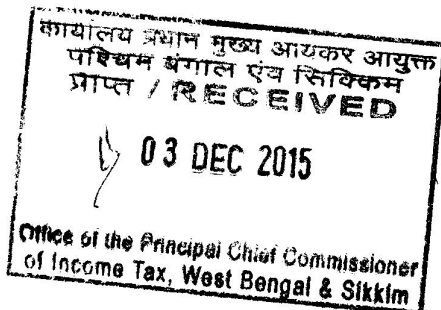
Sir, you must appreciate that considering the poor staff strength and infrastructure, the officers posted in the field offices are overburdened with daily work pressure such as entry/processing of returns, rectifications, redressal of grievances, Audit objections, appeal matters, collection of outstanding demands and over and above submission of repetitive reports. In spite of all odds our members are putting their best efforts to pass quality assessment orders. This is too premature to conclusively ascertain whether any assessment will yield revenue. We strongly believe that such undue pressure to complete the scrutiny assessments by 31st January 2016 with an element of threat of damaging the APAR will adversely affect the health and performance of the Assessing Officers.

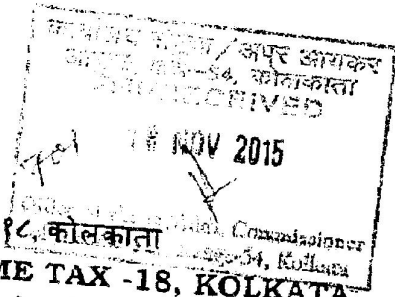
Like in earlier years, this time also we strongly oppose any such artificial deadline for completion of scrutiny assessment. I, on behalf of ITGOA, WB unit, strongly denounce such undue pressure of the higher authorities and inform you that no member of our association will succumb to such pressure. Hence, you are requested to kindly instruct the authorities posted in the field offices not to compel the assessing officers to adhere to the artificial deadlines.

Yours faithfully,

Sayantan Banerjee
(Sayantan Banerjee)
General Secretary

Encl: Letters of Pr.CIT-18, Kolkata and Addl.CIT, Range-54, Kolkata





कार्यालय प्रधान आयकर आयुक्त, कोलकाता-१८, कोलकाता
OFFICE OF THE PR.COMMISSIONER OF INCOME TAX -18, KOLKATA,
बम्बूविला, BAMBOO VILLA (1st floor), 169, ए.जे.सी. बोस रोड, कोलकाता।
169, A.J.C. BOSE ROAD, KOLKATA - 14.

No. Pr.CIT-18/KOL/CAP/2015-16/1836-38

Date: 17.11.2015

To
The Joint / Addl. CsIT, Range-52, 53 and 54, Kolkata,
169, A.J.C. Bose Road,
Kolkata - 700 014

Sub: Disposal of scrutiny assessment as per Central Action
Plan 2015-2016 - Matter regarding.

You are requested to ensure that the time-line for completing scrutiny assessment should be strictly followed as mentioned in the Central Action Plan for Financial Year 2015-2016. You must be aware of the fact that as per Central Action Plan, assessment in revenue yielding cases and time barring assessment must be completed by 31st December, 2015 and 31.01.2016 respectively. It is also stressed that you should keep a close watch over the assessments made by the Assessing Officers so that overpitched assessments are avoided.

It is requested to issue suitable directions to all the Assessing Officers working in your Range to strictly follow the above mentioned time-line for completing scrutiny assessments. It is also relevant to mention here that this aspect of assessment work will be objectively evaluated while reporting and reviewing the Annual Performance Appraisal Report in respect of all the Assessing Officers and Range Heads for the current year.

(M.W. Haque)

Pr. Commissioner of Income Tax-18, Kolkata

OFFICE OF THE ADDL. COMMISSIONER OF INCOME TAX, RANGE-54 KOLKATA
169, A.J. C. BOSE ROAD, BAMBOO VILLA, 2nd FLOOR, KOLKATA - 700014

No. Addl. CIT/Range-54/Kol/CAP/2015-16/646-650

Dated: 19.11.2015

To,

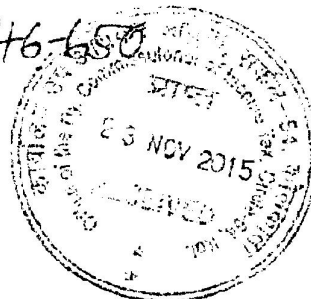
✓ **ACIT, CIR-54, Kol**

Income Tax Officer Ward 54 (1), Kol

Income Tax Officer Ward 54(2), Kol

Income Tax Officer Ward 54(3), Kol

Income Tax Officer Ward 54(4), Kol




Sub: Disposal of scrutiny assessment as per Central Action Plan 2015-16- matter reg.

Please find enclosed copy of the letter written by Hon'ble Pr.CIT-18, Kol as the above subject.

In the above context you are hereby directed to ensure that

- (a) The assessment in Revenue yielding cases and other time barring cases are completed by 31.12.2015 and 31.03.2016 respectively. These timelines are not negotiable and must be adhered to strictly.
- (b) You must pass error free assessment order.
- (c) Relevant issues must be scrutinized thoroughly and additions must be based on supporting evidence under the Income Tax Act. The high pitched assessments must be avoided.
- (d) Wherever required you may discuss the issues with the undersigned so that the additions are well considered and is able to stand the test of appeal.

As has been mentioned by the Hon'ble Pr.CIT, your performance on assessment work will be evaluated objectively while reporting the APARs for the current Financial Year.


(Ashok Kumar)

Addl. Commissioner of Income Tax,
Range-54, Kolkata

Encl: As above

Copy to:

1. The Principal Commissioner of Income Tax-18, Kolkata for information with reference to the letter no 1836-18 dated 17.11.2015