

F. No. A-32013/3/2016-Ad. VI  
Government of India  
Ministry of Finance  
Department of Revenue  
(Central Board of Direct Taxes)

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Room No. 16, 5<sup>th</sup> floor, Jeevan Vihar Building,  
Parliament Street, New Delhi – 110001.


Dated the 30th April, 2024

**Office Order No. 01 of 2024**

The President is pleased to appoint the following Administrative Officers Grade-II (Pay scale of Level-8 in the pay Matrix Rs. 47,600 – Rs. 151,100) posted in the Offices of Principal CCIT to the grade of Principal Administrative Officer **on ad-hoc basis** (Pay scale of level 11 in the pay matrix Rs. 67,700 - Rs. 2,08,700) with immediate effect for a period of one year and until further orders, whichever is earlier and on promotion, they stand posted on ‘**as is where is basis**’:

Sl. No.	Seniority No.	Name of the officers (Sh./ Smt./Ms.)	Region
1.	35	Manju Bansal	Delhi
2.	36	Rashmi Saxena	Delhi
3.	37	Sanju Latawa	Delhi
4.	39	Alka Malik	MP & CG
5.	40	Sharmishtha Gupta	UP(W) & UK
6.	41	Sumitra	Delhi
7.	42	Shobha	Delhi
8.	44	Suresh	Delhi

2. The ad-hoc appointment shall not confer any right to the officer for continued officiating or seniority or regular promotion and shall be governed by the instructions of DoP&T as contained in O.M. No. 28036/8/87-Estt(D) dated 30.03.1988 and instructions issued by the Government from time to time.

  
30/4/2024

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3. Ad-hoc appointment of above-mentioned officers is subject to the outcome of court case pending / to be filed by any officers before any court of law challenging seniority / promotion etc. or any judgment having bearing on these promotions regarding seniority etc.

4. Hindi version will follow.



(Santosh Kumar)

Under Secretary to the Government of India

Tal. No. 011-23741823

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Copy to:

1. Officers concerned.
2. All Principal Chief Commissioners of Income Tax / Principal Director Generals of Income Tax.
3. Principal Chief Controller of Accounts, CBDT, New Delhi.
4. Zonal Accounts Officer, CBDT, O/o Principal CCIT (CCA) concerned.
5. PSs to FM/MoS (Finance).
6. PPSs to Revenue Secretary/Chairman, CBDT/Members, CBDT/AS (Revenue)/JS (Admn.), CBDT.
7. Commissioner of Income Tax (Media & TP) and official spokesperson, CBDT, New Delhi.
8. Data Base Cell, CBDT.
9. Secretary General of IRS Association/ ITGOA/All-India Income Tax SC & ST Employees' Welfare Association/Income Tax Employees Federation (ITEF).
10. Hindi Section for Hindi version.



(Santosh Kumar)

Under Secretary to the Government of India

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