



LIMBS MATTER

Directorate of Legal & Research  
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Telephone-011-23379302

F.No.29/Pr.DGIT(L&R)/LIMBS-User Activation/2022-23 /1635

Dated: 8.8.22

To,

All the Principal Chief Commissioner of Income Tax (CCA)

Sir/Madam,

**Subject: Request for providing information for creating LIMBS user Id for O/o the Pr.CCIT- Reg-**

Kindly refer to the above mentioned subject.

2. In this regard, it has been decided by the Competent Authority that LIMBS Id may be created for all the Pr.CCIT offices/CIT(Admin) for uploading service and vigilance related litigation matters on LIMBS portal.
3. Therefore, I am directed to request you to kindly provide the details of the concerned officer in the office of Pr.CCIT/CIT(Admin) dealing with service and vigilance related litigation matters in duly filled Form 'A' (enclosed herewith) and send to this Directorate at email [limbs@incometax.gov.in](mailto:limbs@incometax.gov.in) latest by **12.08.2022**.

Encl:as above

Yours faithfully

  
(Payal Gupta)  
DDIT(Tech.)  
New Delhi

Copy to:

1. Database Cell, CBDT with the request to upload the same on the official website.

## LIMBS User Id Creation Form

1	Pr.CCIT Region	
2	Place of Posting (Station)	
3	Name of the Charge	
4	Name of the Officer	
5	Mobile No. of the Officer	
6	Designation of the Officer	
7	Official E-mail ID	
8	Address(office)	
9	Date of Joining to the Present Post	
10	Whether charge held on substantive or additional basis	

**Name and Designation  
[Signature with Date]**

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| <ul style="list-style-type: none"> <li>• LIMBS users are the officers of the level of Pr.CIT / Pr.DIT / CIT/ DIT handling litigation matter. This form may be filled and signed by concerned user and sent by email to <b>limbs@incometax.gov.in</b>.</li> <li>• If the officer is holding additional charge, it is recommended to provide different mobile number for each of the USER names.</li> <li>• All fields are mandatory.</li> </ul> |
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### To be filled by the Directorate of L&R

1. Username allotted –
2. Password allotted-
3. Date on which user credentials allotted-
4. Date on which user credentials sent via E-mail to concerned user-

**[Signature of Local Admin]**