

**GOVERNMENT OF INDIA
DIRECTORATE OF INCOME TAX
CENTRAL BOARD OF DIRECT TAXES
HUMAN RESOURCE DEVELOPMENT**

2nd Floor, Jawaharlal Nehru Stadium, New Delhi-110003.

F.No. HRD/PM/APAR/403/SPARROW/2021-22/ 555

Dated: 20/04/2021

To

All Pr. CCsIT (CCA)/ Pr. DGsIT/ CCsIT/DGsIT

Subject: Closure of APAR for the "Reporting year 2019-2020" on SPARROW -reg.

Ref: F.No. HRD/PM/APAR/403/SPARROW/2020-21/9817 dated 31/03/2021

Respected Madam/Sir,

1. Kindly refer to the above.
2. It has been observed that even after a number of instructions circulated vide F.No. HRD/PM/APAR/403/SPARROW/2020-21/9817 dated 31/03/2021 among the officers in field formations, APARs of several Officers Reported Upon are still pending at the level of Reporting Authority or Review Authority. Further, a number of APARs are also found pending "Acceptance" by the officers concerned, or pending with the custodians to be "Disclosed" to the officers reported upon. A number of "Representations" are also shown pending in the system. It is thus requested that all the Primary Custodians (C R Section) may be directed to close this APAR cycle by disclosing the APARs after getting duly Reported or Reviewed (as per DoPT extended guidelines for RY 2019-20) or passing orders on the Representations (wherever pending) immediately **since the APAR cycle for the year 2019-20 closes on 30th April, 2021.**
3. The status of the pending APARs at all stages for Group 'A' and 'B' officers pertaining to your charge is annexed as '**Annexure A**' for your kind perusal and further necessary action please. The details of the pending APARs can be accessed from the portals of the Primary Custodians in the office of Pr.CCA by following the route:
SPARROW Dashboard--- → View Dashboard Details--- → Select Assessment Year (2019-20)-- → Click On Desired Stage For Corresponding Organization For Which Data Is Needed

4. In case the APAR cycles are not closed by 30th April 2021, all pending APARs at any level will be auto forwarded on 1st May, 2021 to the Primary Custodians concerned (CR Section) and then to Super Custodian (Dossier Section). Necessary action as per Do&PT OMs would then be necessitated by the Pr. CCIT (CCAs) in such cases which are closed with action pending.
5. This may kindly be circulated amongst the officers in your field formations so that immediate action is taken on the “APAR cycle of 2019-20”.
6. This issues with the approval of the Competent Authority.

Yours faithfully,



(Meeta Singh)

**Additional Director General-1
HRD, New Delhi**

Group-A dated 20.04.2021

S.No	Organization	Officer's Posted	PARs Generated	PARs Closed	PARs Generated but Not Sent	Workflow Created but Par Not Sent	Pending with Officer	Pending with Reporting Officer	Pending with Reviewing Officer Authority	Pending with CR Section For Officer Disclose	Pending with Officer (Disclosed)	Pending with CR Section To Close	Pending with Rep-CR Section	Pending with Rep Competent Authority Stage I	Pending with Rep Competent Authority Stage II	Pending with Rep-Officer (Disclosed)	Pending with Rep-CR Section To Close	Pending with NRC Competent Authority
1	DEPUTATIONS	83	233	164	5	7	3	17	16	0	11	6	4	0	0	0	0	7
2	AP & TELANGANA	236	590	331	0	0	1	1	24	2	69	41	2	0	0	0	0	119
3	BIHAR & JHARKHAND	114	259	196	0	0	4	8	21	0	24	3	2	0	0	0	0	1
4	DELHI	951	2130	1183	11	19	22	30	34	18	163	131	15	13	0	0	1	509
5	DOR	30	139	105	0	1	2	3	7	0	7	2	0	4	0	0	0	9
6	GUJARAT	352	848	456	0	2	4	6	6	0	100	7	0	1	0	3	0	265
7	KARNATAKA & GOA	314	844	492	0	0	4	9	71	2	76	41	3	7	0	0	0	139
8	KERALA	114	215	210	2	0	2	0	0	0	0	0	0	1	0	0	0	0
9	MP & CHATTISGARH	161	303	220	2	20	4	4	5	2	52	12	1	1	0	0	0	0
10	MUMBAI	806	1736	633	3	15	0	22	142	1	175	249	1	1	0	0	0	509
11	NADT	186	325	271	0	0	0	0	6	0	37	11	0	0	0	0	0	0
12	NAGPUR	60	161	123	2	2	2	0	6	0	20	0	2	0	0	0	0	6
13	NER (GUWAHATI)	76	163	152	0	0	1	4	4	0	0	1	1	0	0	0	0	0
14	NWR (CHANDIGARH)	276	667	560	2	0	6	7	26	0	52	6	1	0	0	5	1	1
15	ORISSA	75	166	127	3	4	0	0	10	0	19	0	0	0	0	0	0	7
16	PUNE	207	671	568	8	2	5	2	21	0	58	0	0	3	0	0	0	6
17	RAJASTHAN	142	280	225	0	0	0	1	16	0	32	2	0	3	0	0	0	1
18	TAMIL NADU	300	950	853	0	0	5	0	9	0	62	21	0	0	0	0	0	0
19	UP (EAST)	156	288	211	0	0	0	3	26	0	46	0	0	0	0	0	0	2
20	UP (WEST)	132	394	314	1	4	4	3	16	0	38	3	4	0	3	0	0	8
21	WEST BENGAL & SIKKIM	367	1116	924	0	0	1	22	55	0	78	1	1	0	0	1	0	33
	Total	5138	12478	8318	39	76	70	142	521	25	1119	537	37	34	3	9	2	1622

Group-B dated 20.04.2021

S.No	Organization	Officers Posted	PARs Generated	PARs Closed	PARs Generated but Not Sent	Workflow Created but Par Not Sent	Pending with Officer	Pending with Reporting Officer	Pending with Reviewing Officer Authority	Pending with CR Section For Officer Disclose	Pending with Officer (Disclosed)	Pending with CR Section To Close	Pending with Rep-CR Section	Pending with Rep Competent Authority-Stage I	Pending with Rep-CR Section For Officer Disclose	Pending with Rep-Officer (Disclosed)	Pending with NRC Competent Authority
1	AP & TELANGANA	345	875	235	0	1	1	9	36	6	126	90	2	0	0	0	370
2	BIHAR & JHARKHAND	206	542	303	0	0	3	32	66	0	108	5	1	0	0	0	24
3	DELHI	683	1941	586	4	13	59	69	48	18	428	284	2	0	0	0	443
4	DOR	7	22	12	0	0	0	1	1	0	4	0	0	0	0	0	4
5	GUJARAT	382	1063	386	2	1	2	21	43	1	221	39	1	0	0	0	347
6	KARNATAKA & GOA	347	982	263	0	0	11	27	50	1	216	2	2	0	0	0	410
7	KERALA	132	220	217	0	0	0	0	0	0	1	0	0	0	0	2	0
8	MP & CHATTISGARH	254	523	298	11	13	10	9	15	17	127	13	1	0	0	0	22
9	MUMBAI	775	1878	61	14	25	6	89	282	2	399	509	0	0	0	0	516
#	NADT	3	10	10	0	0	0	0	0	0	0	0	0	0	0	0	0
#	NAGPUR	88	189	101	0	0	2	4	6	0	56	20	0	0	0	0	0
#	NER (GUWAHATI)	124	306	274	0	2	0	4	17	0	10	0	0	0	0	0	1
#	NWR (CHANDIGARH)	423	1205	898	2	1	7	20	53	0	212	1	1	0	0	3	8
#	ORISSA	104	235	97	0	18	0	2	22	0	44	0	2	0	0	0	68
#	PUNE	353	818	537	16	42	17	23	26	0	190	4	0	0	0	0	5
#	RAJASTHAN	246	551	375	0	0	4	14	8	0	148	1	0	1	0	0	0
#	TAMIL NADU	483	1220	940	0	0	4	27	17	0	210	21	1	0	0	0	0
#	UP (EAST)	228	495	269	0	0	3	0	23	0	200	0	0	0	0	0	0
#	UP (WEST)	239	575	153	1	0	9	34	48	0	92	2	7	0	0	0	229
#	WEST BENGAL & SIKKIM	428	1223	832	0	0	5	47	74	0	240	5	1	0	0	0	19
	Total	5850	14873	6847	50	116	143	432	835	45	3032	996	21	1	0	5	2466