



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
CENTRAL BOARD OF DIRECT TAXES  
(HUMAN RESOURCES DEVELOPMENT)  
2<sup>nd</sup> Floor, JLN Stadium, Pragati Vihar, New Delhi – 110003.

F.No. HRD/PM/APAR/403/SPARROW/2020-21/ 9817

Dated: 31/03/2021

To,

All the Pr. CCsIT (CCA)/ Pr. DGsIT/ CCsIT/DGsIT

Respected Sir/Madam,

**Sub: Closure of APAR for the reporting year 2019-2020 on SPARROW -reg.**

Kindly refer to the above.

2. The APARs on SPARROW for the reporting year 2019-2020 are now to be closed. Due to the pandemic, the timelines were extended and therefore the system is still showing a number of APARs which are still pending "Acceptance" by the officers concerned, or pending with the custodians to be "Disclosed" to the officers reported upon. Further, a number of "Representations" are shown pending in the system. It is thus requested that all the Primary Custodians (C R Section) may be directed to close this APAR cycle by disclosing the APARs or passing orders on the Representations (wherever pending).
3. The timeline for acceptance is 5<sup>th</sup> April 2021 and the timeline of passing the orders by the Competent Authority disposing all Representations is 10<sup>th</sup> April 2021. Before this the Custodian may seek comments from the reporting and reviewing authority by 5<sup>th</sup> April 2021 and may proceed to dispose the Representations in accordance with the DoPT O.Ms (DOPT OM No. 21011/1/2005-Estt.(A)(Pt-II) dated 14th May,2009) latest by 10<sup>th</sup> April 2021.
4. This issue with the approval of the Competent Authority.

Yours faithfully,

  
(Meeta Singh) 31/3

Additional Director General-1  
HRD, New Delhi