

F.No. 225/267/2015 ITA-II
Government of India
Ministry of Finance
Department of Revenue
Central Board of Direct Taxes

North Block, New Delhi, the 10th February, 2017

To

Pr Chief Commissioners of Income-tax
Ahmedabad, Bengaluru, Chennai, Delhi, Hyderabad, Kolkata, Mumbai

Sir/Madam,

Subject: - E-mail based communication for Paperless Assessment proceedings – review of performance– reg.

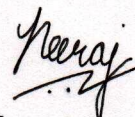
Please refer to the earlier communications of this Division dated 03.02.2016, 16.02.2016 & 27.07.2016 on the above subject.

2. The scheme for Paperless Assessment Proceedings is under implementation in seven metro cities namely Ahmedabad, Bengaluru, Chennai, Delhi, Mumbai, Hyderabad & Kolkata. As you are aware, the assessment proceedings in all cases selected under scrutiny are now to be conducted through e-mail based communications unless the taxpayer concerned himself desires to opt out of the Paperless Assessment Scheme.
3. Vide above referenced letter dated 16.02.2016, a format was prescribed for furnishing the progress report to CBDT on disposal of assessments pertaining to Paperless Assessments and it was requested that the monthly report should be send to Member(IT), CBDT with a copy marked to Zonal Member concerned by 7th of the next month. It has, however, been noticed that the reports are sent to Board much belatedly and that too, after many reminders.
4. As the matter is being monitored at the highest level, it is once again requested that the report regarding disposal of cases carried out in Paperless Assessment Mode be send timely, i.e. by 7th of the month next to the month reported upon. The earlier format has also been revised and is given in the attached enclosure. I am directed to request that the reports for the month of January, 2017 onwards should be send in the **revised format only**.
5. The above is for strict compliance. It is once again requested to abide by the time-line for sending the report.

This issues with the approval of Member(IT), CBDT

Enclosed: As above

Copy to: - All Members of CBDT



(Neeraj Gupta)

DCIT(OSD)(ITA-II),CBDT

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Report for the month of
Pr.CCIT Region

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