

अनिता सिन्हा
भा.रा.से.
Anita Sinha
I.R.S.



प्रधान आयकर महानिदेशक (मा.स.वि.) नई दिल्ली
कमरा नं० 114, द्वितीय तल, जवाहरलाल नेहरू स्टेडियम
प्रगति विहार, नई दिल्ली -110003

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**PRINCIPAL DIRECTOR GENERAL
OF INCOME TAX, (HRD) NEW DELHI**

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Pragati Vihar, New Delhi -110003

Phone : 011-24369294, Fax : 011-24367135

D.O. F. No. HRD/CM/22/AIISL/2026-27/797

Dated: 12th May, 2026

Dear Madam/Sir,

Subject: Preparation of All India Inter-se Seniority List (AIISL) of Income Tax Officers for the period from 01.01.2014 to 31.03.2015 - calling of region-wise data on top priority — reg.

As you aware, the All India Inter-se Seniority List (AIISL) of Income Tax Officers is presently available only in respect of officers promoted up to 31.12.2013, (and is on the verge of exhaustion) . The absence of an extended AIISL, is the principal impediment to the convening of regular DPCs for promotion to the grade of Assistant Commissioner of Income Tax for the Vacancy Years 2025 and 2026, with cascading effect upon the entire promotion chain. The matter was deliberated upon at length in the meeting of the Central Joint Council of Action (JCA) held on 06.05.2026 in the Chamber of the Chairman, CBDT.

2. In the meeting, the Chairman, CBDT has stated that the draft AIISL shall be circulated on priority, so as to enable the holding of regular DPCs for VY 2025 and VY 2026. Accordingly, HRD has, in coordination with the Ad.VI Section of the CBDT, commenced the preparation of the AIISL for the period from 01.01.2014 to 31.03.2015 on top priority. For this purpose, region-wise data is required from each CCA region in a uniform format, so that the data received may be processed.

3. I would, therefore, request you to kindly submit an updated regional list of Income Tax Officers of your Region/Charge, including details of all ITOs promoted during the period from **01.01.2014 to 31.03.2015**, in the proforma enclosed (**Annexure-A**). The data may kindly be furnished to this Directorate by 31.05.2026, positively duly signed by the CIT(Admn.) in soft copy in Google spread sheet along with certified copies of the minutes of the DPCs convened (Regular / Supplementary / Review) and the corresponding promotion orders, in PDF format.

4. Reference is also invited to a number of litigations that have been filed in the past before the Hon'ble CAT, etc., against seniority-related matters, which have caused considerable delay to the entire exercise and adversely impacted the timelines for promotions. Therefore, before forwarding the regional list, it may kindly be ensured that all the facts relating to seniority, including category (SC/ST/OBC/EWS/PwBD with nature of disability), date of regular appointment as Inspector and other

particulars, have been fully verified from the relevant service records, leaving no scope for any correction or modification at a later stage.

5. It is further requested that a self-contained certificate may also be furnished by the concerned CIT(Admn.) along with the regional list, to the effect that the list has been carefully examined, that all Income Tax Officers of the region who were promoted during the period from 01.01.2014 to 31.03.2015 have been included, that no officer has been left out, and that each column of the proforma has been duly examined and verified. A nodal officer, not below the rank of Addl. CIT of your Charge, may also kindly be nominated for furnishing of the data and for clarifications, if any, with intimation to this Directorate.

I am sure that, with your active personal intervention, the AIISL exercise shall be brought to closure within the timeline directed by the Chairman, thereby paving the way for the convening of regular DPCs for VY 2025 and VY 2026 at the earliest. Your kind cooperation in this matter is solicited.

Encl: Annexure-A — Proforma for calling of AIISL data (01.01.2014 to 31.03.2015).

With *Warm regards,*

Yours *Sincerely*
Anita Sinha
(Anita Sinha)

To,
All the Principal Chief Commissioners of Income Tax
(CCA Regions).

Copy to:

1. Sr. PPS to the Chairman, CBDT — for kind information of the Chairman.
2. Sr. PPS to the Hon'ble Member (Admn.), CBDT — for kind information of the Hon'ble Member.
3. Ad.VI Section, CBDT — with a request for close coordination with the regions and this Directorate for processing of the data upon receipt.
4. Joint Convenors, Central JCA — for kind information.

Name of the Pr. CCIT Region: _____

Number of Sanctioned posts of ITO in the Region as on 01.01.2014		
Number of Regular Vacancies (RV) of ITO for RY 2013-14		
Number of Additional (Post) Vacancies (CRV) allocated vide Order dated 31.03.2014 (CR-2013)		
Total number of ITOs promoted during 01.01.2014 to 31.03.2015		

[illegible]

NOTES:

1. The number of sanctioned posts of ITO in the Pr. CCIT region as on 01.01.2014, the number of Regular Vacancies for RY 2013-14, and the number of Additional Posts allocated vide Order dated 31.03.2014 (Cadre Restructuring posts) shall be furnished in the macro-position block above.
2. Information relating to VRS / dismissal from service / demise / compulsory retirement / FR 56(j), if any, in respect of any officer included in the list shall also be specifically mentioned in the Remarks column.
3. All dates shall be furnished in DD/MM/YYYY format. Names shall be entered in capital letters. The Excel file shall not contain merged cells; one row per officer.
4. PwBD sub-categories shall be indicated as: (A) B/LV; (B) D/HH; (C) LD including CP/LC/Dw/AAV/MDy; (D) ASD/ID/SLD/MI; (E) MD including deaf-blindness.
5. The data shall be furnished in Microsoft Excel format only (soft copy), along with a signed hard copy.
6. The data shall be supported by certified copies of the Minutes of the DPC (Original / Supplementary / Review) and of the Promotion Orders, in PDF format.
7. Where notional promotion is reflected in Column (11), the justification therefore shall be specifically mentioned in the Remarks column, together with the order/decision pursuant to which such notional promotion has been granted.
8. Details of any court case pending against the seniority list of the Region, with present status, shall be mentioned in the Remarks column.

Name of the Pr. CCIT Region: _____

CERTIFICATION BY THE COMMISSIONER OF INCOME TAX (Admn.):

Certified that:

1. the above list has been carefully examined and includes all the Income Tax Officers of this Pr. CCIT Region who were promoted to the grade of ITO during the period from 01.01.2014 to 31.03.2015, and that no officer has been left out;
2. each column of the proforma has been duly examined and verified from the service records of the officers concerned;
3. the information furnished in respect of category (SC/ST/OBC/EWS) and sub-category (PwBD), where applicable, has been verified from the original service records;
4. officers presently on deputation to ex-cadre posts, retired/superannuated, dismissed from service, taken VRS, expired or absconding from Government service have all been included;
5. any pending court / tribunal cases having a bearing on the inter-se seniority of the officers included herein have been specifically flagged in the Remarks column;
6. the soft copy of this proforma in Microsoft Excel format is identical to the signed hard copy; and
7. the data is being furnished after personal verification under my direct supervision.

Date: _____

Place: _____

Signature: _____

Name: _____

Designation: Commissioner of Income Tax (Admn.)

Pr. CCIT Region: _____

Nodal Officer for the Region (nominated by Pr. CCIT):

Name	
Designation (not below the rank of Addl. CIT (Hq.))	
Telephone (Office)	
Mobile	
Official e-Mail ID	