

F.No.A- 11013/1/2013-Ad.VII
Government of India/Ministry of Finance
Department of Revenue
Central Board of Direct Taxes

New Delhi, 31st May, 2013

All the Chief Commissioners of Income-tax
All the Directors General of Income-tax

Subject: Additional Manpower for the Income Tax Department.

Sir/Madam,

I am directed to state that the Government has approved, as per decision taken in Cabinet Meeting held on 23rd May, 2013 (Minutes issued on 27th May, 2013), additional manpower for the Income Tax Department in various cadres as per **Annex A** of this communication. These posts are created in addition to the existing posts as per restructuring of the Department vide F.No.A-11013/3/98-Ad.VII dated 24th October, 2000 and 7051 additional posts created vide order F.No.A-11013/3/2006-Ad.VII dated 20.11.2006.

2. All the additional posts at different levels as per **Annex A** stand created with effect from 23rd May, 2013 (the date of the Cabinet Meeting). These posts shall be filled up in accordance with the Cabinet approval in the following manner: -

i. The 166 additional regular posts and 620 additional reserve posts at the level of Assistant Commissioner of Income Tax and 563 vacancies arising in this grade due to promotions to higher grade will be filled up equally by promotion and direct recruitment. Therefore the additional 1349 posts created at this level will be filled over a period of 5 years with 270 posts per year being filled in the next four years and 269 posts being filled in the fifth year. Every year these posts will be filled by promotion and by direct recruitment in equal proportion.

ii. The Cabinet has permitted, as a one-time measure, filling up of the additional posts that are to be filled by promotion immediately, without awaiting amendments in the recruitment rules on the basis of the model recruitment rules issued by DOPT. Accordingly, the process of filling up of all the additional posts that are to be filled by promotion shall be initiated immediately on the basis of the model recruitment rules issued by the DoPT without awaiting amendment in the recruitment rules of the relevant post(s).

iii. The Cabinet has also approved the filling up of the additional posts in the HAG+ with all the existing CCsIT being placed in the HAG+ directly and thereafter a DPC being conducted to place 26 of these CCsIT in the Apex grade. Instructions regarding promotions/placements of the officers in the posts in HAG+ and Apex scales shall be issued separately.



3. The region-wise / charge-wise distribution of the posts at various levels will be intimated separately. Revised sanctioned strength will be notified in the recruitment rules in due course.

4. This issues in pursuance to the approval of the Cabinet conveyed vide Cabinet Secretariat Note No. 20/CM/2013 (i) dated the May 27th, 2013.

Yours sincerely,


(S K Lohani)

Joint Secretary to the Government of India

Copy to:

1. PS to Finance Minister
2. PS to Deputy Chairman, Planning Commission
3. PS to MOS(Finance)/MOS (E,B & I)
4. PPS to Secretaries – Finance/Revenue /Personnel/Economic Affairs
5. PS to Adviser to the Finance Minister
6. Chairman and all Members, CBDT
7. PS to Additional Secretaries – Finance / Revenue
8. JS(Pers.)/FA(F)/JS(E), DoPT
9. All Joint Secretaries in the Department of Revenue and CBDT
10. All Commissioners of Income Tax
11. Principal Chief Controller of Accounts, CBDT
12. All Zonal Accounts Offices, CBDT
13. President, IRS Association
14. President, I.T.G.O.A.
15. Secretary General, ITEF


(S K Lohani)

Joint Secretary to the Government of India

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Annex A

Additional posts to be created in various grades in the Income Tax Department

Sl. No.	Name of the Post	Pay Scale	Additional Posts created
1	Principal Chief Commissioner of Income Tax	Rs.80,000 (fixed)	26
2	Chief Commissioner of Income Tax	Rs. 75500-80000	91
3	Principal Commissioner of Income Tax	Rs.67000-79000	184@
4	Commissioner of Income Tax	Rs.37400-67000 + grade pay of Rs. 10000	-(96)*
5	Additional / Joint Commissioner of Income Tax	Rs.37400-67000 + grade pay of Rs. 8700/ Rs.15600-39100 + grade pay of Rs. 7600	322
6	Deputy Commissioner of Income Tax	Rs.15600-39100 + grade pay of Rs. 6600	36
7	Assistant Commissioner of Income Tax	Rs.15600-39100 + grade pay of Rs. 5400	166
8	Reserves (Group 'A')	Rs.15600-39100 + grade pay of Rs. 5400	620
9	Income Tax Officer	Rs.9300-34800 + grade pay of Rs. 4800/Rs.5400	1494
10	Principal Administrative Officer	Rs.15600-39100 + grade pay of Rs. 6600	16
11	Administrative Officer Grade II	Rs.9300-34800 + grade pay of Rs. 4800	393
12	Administrative Officer Grade III	Rs.9300-34800 + grade pay of Rs. 4200	161
13	Senior Private Secretary	Rs.9300-34800 + grade pay of Rs. 4800	300
14	Private Secretary	Rs.9300-34800 + grade pay of Rs. 4200	-(72)*
14	Inspector of Income Tax	Rs.9300-34800 + grade pay of Rs. 4600	3803
15	Executive Assistants#	Rs.9300-34800 + grade pay of Rs. 4200/	5932

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16	TA/Steno III/Driver	Rs. 5200-20200+ grade pay Rs. 2400	2895
17	Notice server/ LDC/ Driver	Rs. 5200-20200+ grade pay of Rs. 1900	267
18	Other posts in Group C	Rs. 5200-20200+ grade pay of Rs. 1800	3773
19	Deputy Director (EDP)	Rs.15600-39100 + grade pay of Rs. 6600	42
20	Assistant Director (EDP)/ Additional Assistant Director (EDP)	Rs.15600-39100 + grade pay of Rs. 5400/ Rs.9300-34800 + grade pay of Rs.5400	8
21	DPA Grade 'B'	Rs.9300-34800 + grade pay of Rs. 4200	112
22	DPA Grade 'A'	Rs.9300-34800 + grade pay of Rs. 4200	127
23	Deputy Director (OL)	Rs.15600-39100 + grade pay of Rs. 6600	13
24	Assistant Director (OL)	Rs.15600-39100 + grade pay of Rs. 5400	28
25	Senior Hindi Translator	Rs.9300-34800 + grade pay of Rs. 4600	66
26	Junior Hindi Translator	Rs.9300-34800 + grade pay of Rs. 4200	44

@ 116 existing posts of CCIT in HAG will also be redesignated as Principal CIT. The total posts of Principal CIT will therefore be 300.

* These posts stand abolished.

The post comprises the existing grades of Senior Tax Assistant, Office Superintendent, Stenographer Grade I and DEO which stand merged.


(S K Lohani)

Joint Secretary to the Government of India