



DIRECTORATE OF INCOME TAX
(Expenditure Budget)
Ministry of Finance, Govt. of India
Ground Floor, A.R.A. Centre, Jhandewalan Extn., New Delhi-110055
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F. No. DIT(EB)/R.E/ 2015-16/ 3714

Dated : 23 .02.2016

To,

All Budget Controlling Authorities,
Income Tax Department.

Madam/Sir,

Sub: Reconciliation of expenditure figures by DDO with ZAO-Reg

Kindly refer to the subject mentioned above.

In this connection, I am directed to request you to direct all the DDO's under your charge to reconcile expenditure figures with their ZAO's to avoid misclassification and over budgeting in any head of account. This may be taken up on priority.

Yours faithfully,

(Ravinder Kumar Bansal)
Income Tax Officer –II(1)
(Expenditure Budget)
New Delhi

Copy to:-

The Manage, IRS officer website, with a request to upload this letter on the IRS officer on-line website.

(Ravinder Kumar Bansal)
Income Tax Officer –II(1)
(Expenditure Budget)
New Delhi