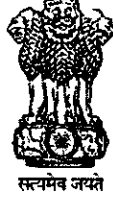


भारत सरकार
वित्त मंत्रालय
राजस्व विभाग
केन्द्रीय प्रत्यक्ष कर बोर्ड

[आंकड़ा संचय प्रकोष्ठ]

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सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
CENTRAL BOARD OF DIRECT TAXES
[DATABASE CELL]

E-2, ARA CENTRE, JHANDEWALAN, NEW DELHI
Tele: 011-23545993/23593256 Fax: 011-23593359

F.No.DBC/ T&P/AGT-2018/ २/१५

Dated: 04.01.2018

To

All Pr. Chief Commissioners of Income Tax (Cadre Controlling Authorities) and
Pr. Director Generals of Income Tax (attached Directorates of the CBDT)

Sub: Profile Correction/updation in all grades (Group A)-reg.

Madam/Sir,

I am directed to state that the process of Annual General Transfer (AGT)-2018 will be initiated soon. In this regard the Executive profiles of all Group A officers plays an important role while calculating their tenure and stay in various regions/stations/posts. It is noted that many officers have incomplete profiles which leads to incorrect data at the time of AGT leading to errors in transfer/posting of the officers. A request was also made to all the officers on the website www.irsofficersonline.gov.in to correct/update their executive profiles in case there is any deficiency. However, it is noted that many profiles are yet to be corrected/updated.

It is reiterated that the responsibility of maintaining the correct and updated Executive Profile is on the individual officer as well as the respective CCAs. Any incorrect/wrong entries in the Executive Profile would be viewed adversely by the CBDT against the individual officers as well as the respective CCAs under whose jurisdiction the officer is presently working.

In view of the above I am directed to request that the officers working in your region/charge may be instructed to correct/update their profiles on an urgent basis. It is desired that the profile correction/updation exercise is completed **latest by 15.01.2018**.

This issues with the approval of the Member (Admn.), CBDT.

Yours faithfully,

(Mahesh Kumar)

Addl. Director of Income Tax
Data Base Cell, CBDT