

F.No.292/21/2017/Inv.III/ 24
Government of India / भारत सरकार
Ministry of Finance / वित्त मंत्रालय
Department of Revenue / राजस्व विभाग
Central Board of Direct Taxes / केंद्रीय प्रत्यक्ष कर बोर्ड

E-2, ARA Centre, Ground Floor,
Jhandewalan Extension, New Delhi, 110055.
Date: 23rd April, 2018

OFFICE MEMORANDUM

Sub: Formation of committee for revision of “Guidelines for Sanction of Rewards to Officers and Staff of the Income Tax Department”

Ref: Board’s F. No. 287/79/2005 – IT (Inv. II) dated 30.5.2007

The reward guideline for officers and staff of Income Tax Department, as referred above, was last revised in 2007. It has been decided by the Board to constitute a committee with the following officers to examine all aspects relating to revision of the said guideline:

- | | |
|---|--------------------|
| (i) Shri P.S. Puniha, Pr. DGIT, NADT | - Chairperson |
| (ii) Shri Rajesh Tuteja, Pr. DIT (Inv), Chandigarh | - Member |
| (iii) Smt. Geetha Ravichandran, Pr.CIT- 4, Bangalore | - Member |
| (iv) Shri Peeyush Jain, CIT (A) - 30, Delhi | - Member |
| (v) Dr. Shibendu Moharana, CIT (IT&TP), Hyderabad | - Member |
| (vi) Sh. Syamal Datta, Director (Inv. III), CBDT, Delhi | - Member Secretary |
2. The terms of reference for the committee shall be:
- (i) Whether to continue with the reward scheme and, if yes, whether to continue in the present form
 - (ii) Categories of work areas in which reward may be granted
 - (iii) Categories of officers and staffs who may be considered for granting reward
 - (iv) Rate and amount of reward for each work area and category of officers/staffs
 - (v) Procedural issues including compatibility with ITBA, timeline, record keeping, preparation of proposal, processing, competent authority to grant reward etc
 - (vi) Study of national and international best practices and incorporation of suitable ones
 - (vii) Any other issue that the committee may feel relevant
3. The committee may co-opt any other officer as member and may also obtain and consider inputs from IRS Association, ITGOA and ITEF. The committee shall submit its recommendation within 2 (two) months.
4. This is issued with the approval of Chairman, CBDT [(I/C Member (Inv.))].



(Amanpreet Kaur)

Under Secretary to the Government of India,
(Inv.III), CBDT, New Delhi.
Tel./Fax: 011-23519409

To
Chairman and Members of the committee

Copy to:

1. PPS to the Member (Inv)

✓ Addl. DIT (Database Cell) for uploading on www.irsOfficersonline.gov.in