

Government of India  
Ministry of Health and Family Welfare  
Department of Health & Family Welfare

No: No 44-26/2016/MCTC/CGHS/EHS

Nirman Bhawan, New Delhi 110 11  
Dated the <sup>th</sup> January , 2018

OFFICE MEMORANDUM

**Subject:- Integration of AADHAR Number with CGHS beneficiary number-**

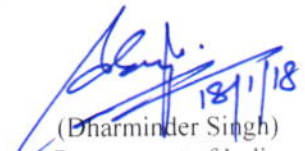
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With reference to the above subject the undersigned is directed to state that CGHS is capturing the AADHAR number of new CGHS beneficiaries, while issuing the CGHS Cards. Serving employees are already using the Aadhar based Bio-metric attendance system and a large number of primary card holders have linked their Aadhar number to CGHS Ben ID Number. However, some of the existing CGHS beneficiaries particularly the pensioner beneficiaries are yet to link their Aadhar Number. The matter has been reviewed and it is now decided that linking of Aadhar Number to Ben ID No has been made compulsory and all the CGHS beneficiaries are advised to link their Aadhar Number before 31<sup>st</sup> March 2018.

2. The procedure for doing so is as follows:

- (I) **Through CMO-In charge's Module** - Beneficiary can visit CMO-Incharge of his/her CGHS Wellness Centre with AADHAR Card to get his/her and family members' AADHAR Number linked to CGHS Beneficiary Number.
- (II) **Registration of AADHAR Number by beneficiary himself/herself-** the following steps are to be followed:
  - a. Log on to **cghs.nic.in**
  - b. Click- '**Beneficiary Login**'
  - c. Sign in with Ben ID and Pass word, if you are already registered.
  - d. If not registered Click Generate Pass word and follow instructions to obtain OTP on your registered Mobile Number
  - e. After signing in with Ben ID and Pass word, click 'update AADHAR No'
  - f. Enter AADHAR Numbers for all family members and save.

3. The co-operation of the CGHS beneficiaries is solicited.

  
(Dharminder Singh)  
Under Secretary to Government of India  
Tel. 011-23062666

To

1. All Ministries/Departments, Government of India
2. Addl. DDG(HQ), CGHS, MoHFW, Nirman Bhawan, New Delhi
3. AD(HQ), CGHS, R.K.Puram, Sector-12, New Delhi
4. All Addl. Directors/Joint Directors of CGHS
5. DDG(M) /CMO(SRA), Dte.GHS, MoHFW, Nirman Bhawan, New Delhi
6. Rajya Sabha/Lok Sabha Secretariat, New Delhi
7. Registrar, Supreme Court of India, New Delhi

8. U.P.S.C. Dholpur House, New Delhi
9. Office of the Comptroller & Auditor General of India, Bahadur Shah Zafar Marg, New Delhi
10. Director, Department of Pension & Pensioners Welfare, Lok Nayak Bhawan, Khan Market, New Delhi
11. PPS to Secretary (H&FW)/Secretary (AYUSH)/Secretary (HR)/Secretary (AIDS Control), Ministry of Health & Family Welfare
12. PPS to DGHS/ SS&FA /AS&DG (CGHS)/ AS&MD, NRHM/AS(H), MoHFW, New Delhi
13. MS Section, MoHFW, Nirman Bhawan, New Delhi
14. MG-II Section, Dte.GHS, Nirman Bhawan, New Delhi
15. Hospital Empanelment Cell, CGHS, MoHFW, Nirman Bhawan, New Delhi
16. CGHS-I/II/III/IV, Dte. Gen of CGHS, MoHFW, Nirman Bhawan, New Delhi
17. Estt.I/Estt.II/Estt.III/Estt.IV Section, MoHFW, Nirman Bhawan, New Delhi
18. Admn.I/Admn.II Section, Dte.GHS, MoHFW, Nirman Bhawan, New Delhi
19. Integrated Finance Division, MoHFW, Nirman Bhawan, New Delhi
20. All Officers/Sections/Desks in the Ministry
21. Deputy Secretary (Civil Service News), Department of Personnel & Training, 5<sup>th</sup> Floor, Sardar Patel Bhawan, New Delhi
22. Shri Umraomal Purohit, Secretary, Staff Side, 13-C, Ferozshah Road, New Delhi
23. All Staff Side Members of National Council (JCM)
24. ED(H)/Planning, Railway Board, Ministry of Railways, Rail Bhawan, Rafi Marg, New Delhi – 110001
25. Central Organization, ECHS, Department of Ex-Servicemen Welfare, Ministry of Defence, New Delhi
26. Chairman, Employees State Insurance Corporation, Ministry of Labour & Employment, Panchdeep Bhawan, C.I.G. Marg, New Delhi-110002
27. UTI-ITSL, 153/1, First Floor, Old Madras Road, Ulsoor, Bengaluru-560008.
28. Swamy Publishers (P) Ltd., P.B. No.2468, R.K. Puram, Chennai-600028
29. Swamy Publishers (P) Ltd., 4855, 24, Ansari Road, Daryaganj, New Delhi
30. Sr. Technical Director, NIC, MoHFW, Nirman Bhawan, New Delhi with the request to upoad this OM on the Ministry's website under the link of CS (MA) Rules – OMs and Circulars
31. Hindi Section, MoHFW, Nirman Bhawan, New Delhi for providing Hindi version of this OM.
32. Guard file

Signature valid

Digitally signed by  
DHARMINDER SINGH  
Date: 2018.01.18 10:27:50  
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Reason: Approved