

**Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Direct Taxes**

**Dated 24<sup>th</sup> January, 2013**

**Press Release**

The procedure for PAN allotment process will undergo a change w.e.f. 03.02.2014. From this date onwards, every PAN applicant has to submit self-attested copies of Proof of Identity (POI), Proof of Address (POA) and Date of Birth (DOB) documents and also produce original documents of such POI/POA/DOB documents, for verification at the counter of PAN Facilitation Centres. The copies of Proof of Identity (POI), Proof of Address (POA) and Date of Birth (DOB) documents attached with PAN application form, will be verified vis a vis their original documents at the time of submission of PAN application at PAN Facilitation Centre. Original documents shall not be retained by the PAN Facilitation Centres and will be returned back to the applicant after verification.

**(Rekha Shukla)  
Commissioner of Income Tax (M&TP)  
Official Spokesperson, CBDT**