

DIRECTORATE OF INCOME TAX (SYSTEMS)
ARA Centre, Ground floor, E-2, Jhandewalan Extension, New Delhi-110055.

F.NO.DIT(S)-II/e-filing/2013-14/560-577

Dated: 29.07.2013

To,
The Chief Commissioner of Income Tax (CCA) (By Name)

**Ahmedabad/ Bangalore/ Bhubaneswar/ Bhopal/ Chandigarh/ Chennai/
Guwahati/Hyderabad /Jaipur /Kanpur/ Kochi / Kolkata/Lucknow /Mumbai /Nagpur/ New
Delhi /Patna/ Pune.**

Madam /sir,

Subject: Training on E-filing AO Portal - reg.

Kind attention is drawn to the roll-out of e-filing AO Portal which provides important MIS reports and information related to e-filed returns to the Departmental Officers.

2. A training on e-filing AO Portal was organized by CPC, Bengaluru on 16th and 17th May, 2013, in Bengaluru which was attended by resource persons from each CCsIT(CCA). However, very few officers have registered themselves for the E-filing AO Portal which shows a lack of awareness about the portal in the field.

3. It has been decided that the SI Vendor for e-filing will provide three hour training (10:30 AM to 1:30 PM) at each Cadre Controlling CCIT stations. Training at Chennai and Delhi has already been conducted. The dates for conducting training at remaining stations have been finalized as under:

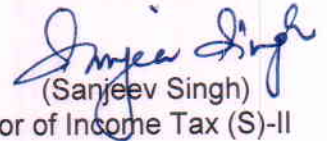
S. No.	Date	Location
1	01/08/2013	Bangalore
2	05/08/2013	Cochin
3	06/08/2013	Bhubaneswar
4	08/08/2013	Kolkata
5	20/08/2013	Jaipur
6	22/08/2013	Kanpur
7	23/08/2013	Lucknow
8	03/09/2013	Mumbai
9	04/09/2013	Pune
10	12/09/2013	Hyderabad
11	17/09/2013	Patna
12	19/09/2013	Guwahati
13	20/09/2013	Shillong
14	24/09/2013	Bhopal
15	26/09/2013	Chandigarh
16	27/09/2013	Ahmedabad

5. Each CCIT(CCA) may, therefore, issue directions for implementation of the training programmes in their charge as per the training plan. Around 20 to 25 officers in each charge need to be nominated for the training and they can act as resource persons for their respective charges. For any coordination issues, following persons may be contacted:

A. Sri Timir Haran Chakravorty, JCIT, +91-8762301565 & e-mail: chakravortyth@gmail.com

B. Sri M Jagadeesan, DDIT(Sys), +91-8762300586 & e-mail: jagadeesan@incometaxindia.gov.in

Yours faithfully,



(Sanjeev Singh)

Director of Income Tax (S)-II

Copy to:

1. P.S. to Members, CBDT.
2. P.S. to Director General of Income Tax (Systems).
3. CIT (CPC), Bengaluru.
4. Data Base Cell, with a request to upload on website.

(Sanjeev Singh)

Director of Income Tax (S)-II