

**OFFICE OF THE ELECTION COMMISSION  
FOR CONDUCTING ELECTION OF OFFICE BEARERS AND MEMBERS  
OF THE EXECUTIVE COMMITTEE  
OF THE INCOME TAX GAZETTED OFFICERS ASSOCIATION,  
WEST BENGAL UNIT FOR THE TERM 2017-19**

**NOTICE Dated 23.03.2017.**

**Subject: Casting of Vote through Postal Ballot**

It is hereby notified that the members of ITGOA who are to cast their vote through postal ballot due to exigencies of absence of duty on the day of polling due to leave/ training etc may collect their ballot paper from Shri Prakash Nath Barnwal, JDIT (Hqrs) Inv, Member, Election Commission available at his chamber at the third floor, Aayakar Bhawan (Annexe) and cast his vote as per schedule mentioned in this notice. Shri Barnwal (9477331122) may also be contacted over phone for this purpose in advance.

2. The facility of postal ballot is also open to polling agents, if any, posted in Kolkata who will be deputed to perform their duties as agents in Muffussal Stations.

3. The incumbent has to submit the following before collection of the ballot:

- i) Application in writing intending to cast the ballot and the reason thereof  
Application for leave / Copy of leave sanction order
- ii) Nomination letter for training
- iii) Authorization from the Presidential/ Secretarial candidate of the respective panels, as the case may be (for polling agents only).
- iv) Official identity card.

4. After collection of the ballot paper, the vote has to be cast immediately and the sealed ballot paper returned to the Commission Member forthwith.

5. The facility for postal ballot will be open from 24.03.2017 to 31.03.2017 (excluding holidays) from 11.00 A.M to 4.00 P.M. and on 03.04.2017 from 11.00 A.M. to 01.30 P.M. Further, incumbents who are required to exercise this option are to appear in person before Shri Barnwal, the designated officer for this purpose.

6. It is further stated that casting of vote through the method of postal ballot is to be resorted only in cases of as cited above. Members (other than authorized polling agents) who are present in Kolkata but would be otherwise on casual leave are expected to cast their vote on the stipulated date of poll within the polling hours (11.00 AM to 4.00 PM).

*Amun*  
23/03/2017

**(Nilay Baran Som)  
Chairman, Election Commission.  
ITGOA Elections 2017**