



आयकर निदेशालय (पद्धति)
DIRECTORATE OF INCOME TAX (SYSTEM)
ए आर ए सेंटर, भू-तल, ई-2 झंडेवालान एक्स
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F.No. SW/TDS/02/02/2016/DIT(S)-II / 2195-2016

Dated: 10/03/2016

To

The Principal Chief Commissioners of Income-tax/ CCsIT (By Name)

Ahmedabad/ Allahabad/ Amritsar/ Bangalore/ Baroda/ Bhopal/ Bhubaneswar/
Bareilly/Chandigarh/ Chennai/ Cochin/ Coimbatore/ Dehradun/ Delhi/ Durgapur/
Guwahati/Hubli/ Hyderabad/ Indore/ Jaipur/ Jalpaiguri/ Jodhpur/ Kanpur/ Kolkata/
Lucknow/Ludhiana/ Madurai/ Meerut/ Mumbai/ Nagpur/ Nashik/ Panaji/ Panchkula/ Patna/
Pune/Raipur/ Rajkot/ Ranchi/ Shimla/ Shillong/ Surat/ Thane/ Trichy/ Trivandrum/
Udaipur/Vishakhapatnam; and

The Principal Commissioner of Income-tax/CsIT/CsIT(CO)/CIT(LTU) (By Name)

Agra/ Bikaner/ Calicut/ Dhanbad/ Gandhinagar/ Gwalior/ Jabalpur/ Jalandhar/ Kolhapur/
Muzzaffarpur/ Mysore/ Patiala/ Rohtak/ Sambalpur/ Varanasi/ Vijayawada/ Delhi(CO)/
Mumbai(CO)/ Chennai(CO)/Ahmedabad(CO)/Bangalore(CO)/Bhopal(CO)/ Bhubaneswar
(CO)/ Kolkata(CO)/ Cochin(CO)/ Chandigarh(CO)/ Hyderabad(CO)/ Jaipur(CO)/ Kanpur(CO)/
Patna(CO)/ Pune(CO)/ Guwahati(CO)/ Nagpur(CO)/ Lucknow (CO).

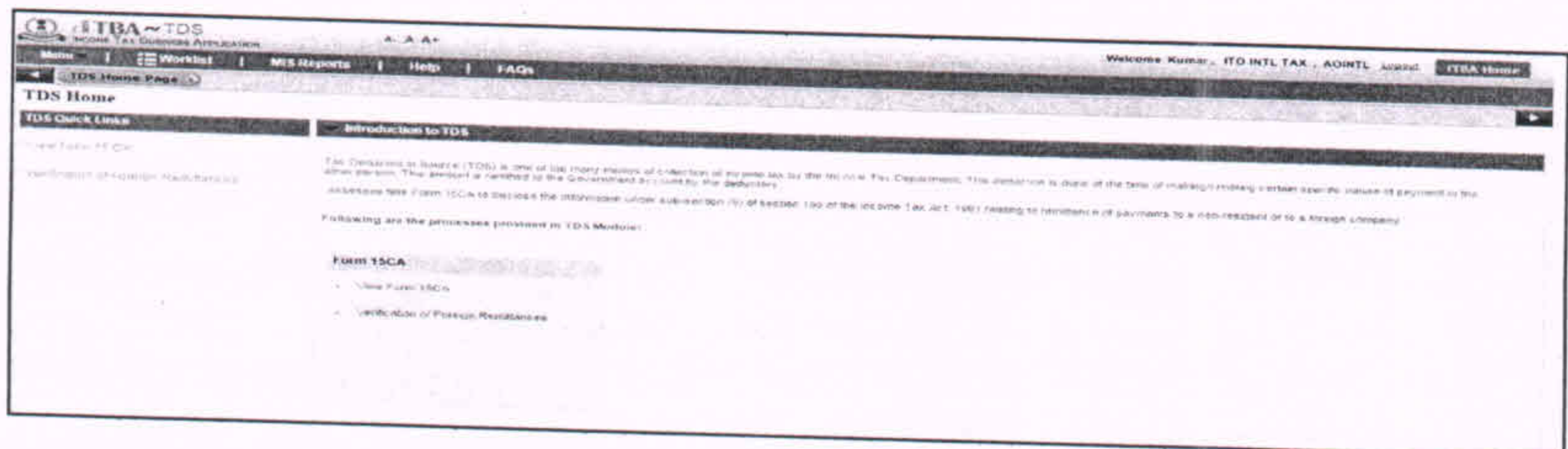
Subject: Launch of Income Tax Business Application (ITBA) – Form 15CA/CB Module – Reg.

Sir/Madam,

This is in reference to the subject mentioned above. The functionality for viewing the details of Form-15CA/CB and verification of Foreign Remittances reported in Form No. 15CA/15CB will be available in TDS Module of ITBA w.e.f. 14.03.2016.

2. The TDS Module under ITBA can be accessed by entering the following URL in the browser:
<http://itba.incometax.gov.in>

The path for TDS module is: ITBA Portal → Login → Modules → TDS

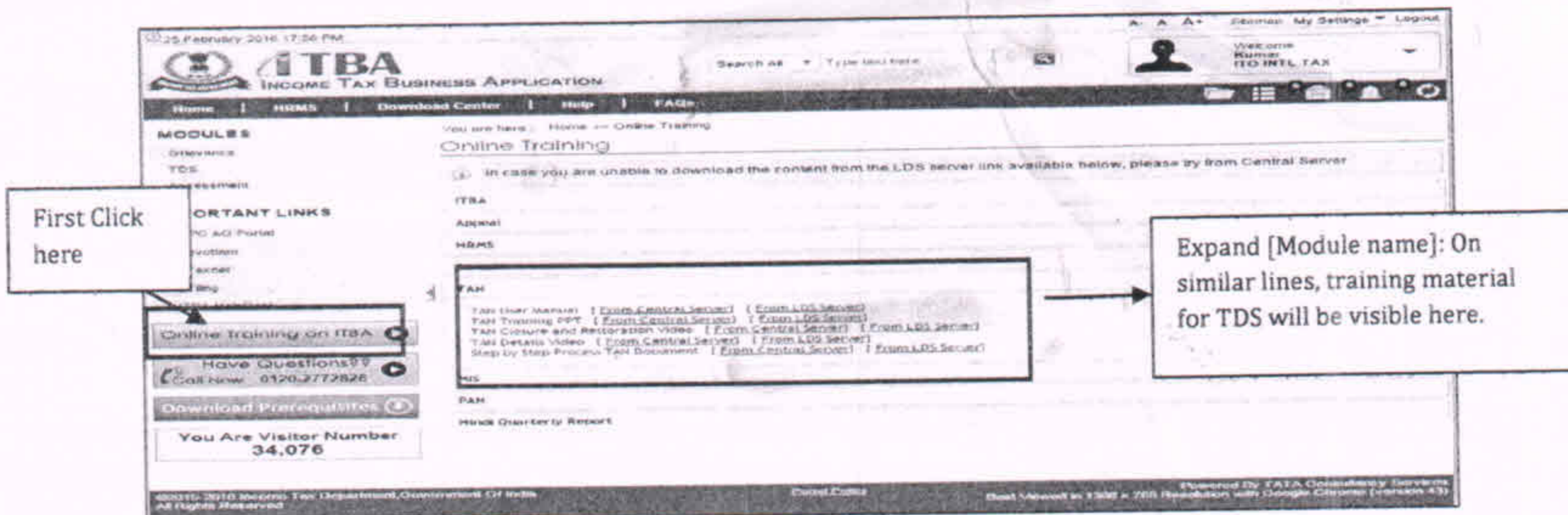


3. Following functionalities shall be available through ITBA – TDS Module:

- a. **View Form 15CA:** The details of Form-15CA, submitted by assessee for related foreign remittance, will be provided for viewing to the AO, Range, DIT and DGIT.
- b. **Verification of Foreign Remittances:** A functionality for verification of Remittances has been enabled under the TDS module of ITBA system for verification of remittances and monitoring of verification. Access has been given to the AOs of International Taxation to verify transactions of the remitters reported in Form 15CA/15CB. The salient features of the functionality are as under:
 - Display the list of remitters to be verified by the AO
 - Display the list of flagged and other remittances of the flagged remitters.
 - Enable the AO to issue questionnaire/letter for verification
 - Enable the AO to update status of verification and provide feedback
 - Enable closure of the verification by the AO with or without the approval of the Range Head
 - The cases for verification have been formed by grouping TAN falling under the jurisdiction. E.g. If PAN has more than one TAN under the jurisdiction of International Taxation, it has has been grouped under one verification case.
- c. **Dashboards:** The dashboard for TDS Module is accessible through TDS Home Page. Facility to view the counts of cases under the verification process of the functionality.

The path for the same is TDS Home Page → Dashboards

4. Relevant users will need their individual name based department email IDs and RSA tokens. The username and passwords will be communicated on their respective email ID. The log in to the system will be through the username and password (sent on individual email ID) along with the RSA token over the Taxnet nodes. Users are advised to contact their respective RCC Admin for name based department email ID.
5. Users on Windows XP system are advised to download the Chrome (version 43) or Firefox (version 36) browser (if unavailable) from **ITBA Portal → Download Pre-Requisites** to access the new ITBA application.
6. Training material including user manual, help content and frequently asked questions (FAQs) are available on the TDS Module Home Page and on **ITBA Portal → Online Training on ITBA**. Users can refer these in case of any issues.



7. Users are advised to contact helpdesk in case of any issues in respect of the ITBA.

- a. URL of helpdesk - <http://itbahelpdesk.incometax.net>
- b. Help desk number - 0120-2772828 - 42
- c. Email ID - helpdesk_messaging@incometax.gov.in
- d. Help desk Timings - 8.30 A.M. - 7.30 P.M. (Monday to Friday)

Yours faithfully,

(Sanjeev Singh)

Addl. DGIT(S)-2, New Delhi

For any clarifications/difficulties user may be advised to contact helpdesk of ITBA.

Copy to:

1. The P.P.S to Member(L&C), Member(Inv.), Member(IT), Member(Rev.), Member(A&J) & Member(P&V), CBDT for information.
2. The P.S. to Pr.DGIT(S) for information.
3. The Web Manager, for www.irsofficersonline.gov.in website.

(Sanjeev Singh)

Addl.DGIT(S)-2, New Delhi