



**I.T.G.O.A
ZINDABAD**

Income Tax Gazetted Officers Association

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Date: 06th August, 2015

To,

The Chairperson,

Central Board of Direct Taxes,

New Delhi.

Madam,

Sub: The issue of excessive and repetitive reports asked in field formation- matter regarding.

Kindly refer to the above.

I would like to remind you that you expressed displeasure in the issue of repetitive and excessive reports asked from the field formation by the immediate higher authorities as raised in the QRM dated 21-07-2015 by the JCA. It has become a practice of different higher authorities to ask for reports from subordinate offices which, in turn, percolates down to the level of assessing officers to comply. This is to mention here that all such required information/statistics are provided through the Statutory Reports submitted at the beginning of the month by the respective AOs. This is also to mention that as most of such reports are system generated and is available under the code of the respective higher authorities, asking for such reports, even if these are required, from the subordinate officers at frequent intervals is nothing but the wastage of very precious manpower and working hour. Still, the practices of asking for such frequent and excessive reports on daily basis, at their whims, are resorted to by most of the CCsIT/CsIT all over the Tax-India.

There are thousands of such instances in all the charges. The copy of some of such reports, as asked for by various higher authorities, is placed below for your kind attention:

(a) The following reports were asked within the month, all of which were available in the Statutory Reports submitted at the beginning of the month.

- (i) Disposal of Scrutiny assessment- As per Annexure 'A'
- (ii) Pendency of returns and status report of return entry - As per Annexure 'B'

(b) The following reports were asked at the AO level while all these figures were available at the portals of CCIT/CIT/Addl.CIT.

(i) Review of performance of ASK - As per Annexure 'C'

(i) Information of total amount of Refund. – As per Annexure 'D'

(c) The following reports were asked at the AO level which could very well be replied from the office of CCIT/CIT/Addl. CIT.

(i) Statistical data for inclusion in the C&AG report for the year 2014-15 – As per Annexure 'E'

(ii) Entry and processing of paper returns - As per Annexure 'E₁'

(iii) Report on rectification and grievance- As per Annexure 'E₂' & 'E₃'

(d) The following reports were asked from the AOs on daily basis, for the entire month, in the name of review of work.

(i) Particulars of Key Result area of Interim Central Action Plan. – As per Annexure 'F' & 'F₁' & 'F₂'

(ii) Daily report on different AST work.- – As per Annexure 'G'

(f) Different CDs are circulated time to time asking detailed action taken report on information disseminated by I & CI wing where the data are inadequate, even containing no PAN most of the time - As per Annexure 'H' and 'H₁'.

(g) There are innumerable number of reports asked verbally by the CCsIT/CsIT everyday and the officers posted in field formation are compelled to comply.

This is also worth mentioning here that in spite of all sincerity, the officers are not able to comply with the time frame of furnishing reports due to the abysmal malfunctioning/slow functioning of the system.

This inhuman pressure of reporting, over and above the compilation of the Statutory Reports and the reports relating to the Parliamentary queries and Audit queries, at the whims of the immediate higher authorities, are to be stopped immediately at the interest of allowing the Assessing Officers to have quality time to put in favour of augmentation of revenue.

Soliciting for your urgent intervention in this matter.

Thanking you.
Yours faithfully,



(Bhaskar Bhattacharya)
Secretary General