

**DIRECTORATE OF INCOME-TAX (SYSTEMS)-IV**  
**ARA CENTRE, JHANDEWALAN EXTENSION, NEW DELHI -110055**

F.No JDIT(S)-IV(1)/WS/2014-15/

Dated: 27<sup>th</sup> October, 2014

To,

All Pr.CCsIT/DGsIT

Sir/Madam,

Sub:- New Website- Contents reg.

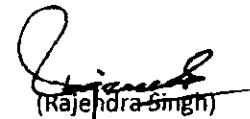
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It is to bring it to your notice that the new Departmental website [www.incometaxindia.gov.in](http://www.incometaxindia.gov.in) has been made operational with entirely a new frame and flavour added with new contents, information and number of new links. The website contains separate pages for Pr. CCIT (CCA) regions and Director Generals which contains content such as Directory of Officers, CPIO etc. While every care has been taken while uploading the contents and information, there may be some mistakes/omissions or some content may remain to be updated after information is received from the offices concerned/field formations. It is however, requested that all information on the website may be seen for any correction/omission/updation required, which may be brought to the notice of the undersigned. In this connection, the content of the sections like-Who We Are, About Us (For Directorate Generals only), Organization Chart, Directory of Officers, CPIO/Appellate Authority, Grievance Redressal Mechanism (For Field Officers Only), Income tax Office Locator, Exempt Institutions (u/s 10,11,12 &80G) may specifically be examined.

I am directed to further inform you that a system to regularly update the information at the website relating to all offices is to be put in place shortly, through training of Nodal Officers appointed at the level of Pr.CCsIT/DGsIT offices. This training of all the Nodal Officers is proposed to be imparted tentatively in November, 2014. However, till such time this training is imparted, the central webmaster team at Directorate of Systems shall do the needful.

It is therefore requested to go through all the contents on the website including those pertaining to your region/Directorate general in particular and point out the mistakes or omissions that may have occurred if any, also updation/ changes is required, the details of the same may be forwarded to the [webmanager@incometax.gov.in](mailto:webmanager@incometax.gov.in).

Yours Faithfully,

  
(Rajendra Singh)

Joint Director of Income-tax (Systems)-IV(1)  
New Delhi

Tele/Fax: 0120-2770037

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Dated: 27<sup>th</sup> October, 2014

To,

All Pr.CCsIT/DGsIT/CCsIT/DGsIT

Sir/Madam,

Sub:- New departmental Website- Registration for new Knowledge Portal -reg.

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This is with reference to the new Departmental Website launched on 22.09.2014. The website has a new section of Knowledge Portal for use of departmental officers only. This section has several publications, manuals, reports, guidelines etc., which would be of great use to all the officers. Also it has a Discussion Forum where officers may discuss issues of relevance.

It is requested that all officers may register themselves using their employee ID no. or Civil List code no. After due verification, the user name and password shall be mailed to registered e-mail ID the officer concerned.


To login into the portal an officer is required to get registered himself through the following path;

*www.incometaxindia.gov.in (Home Page) → Deptmental Use (drop down menu on upper right corner) → Knowledge Portal → Member login → New Users? REGISTER → Registration Form.*

Print screen of the steps are also enclosed for ready reference.

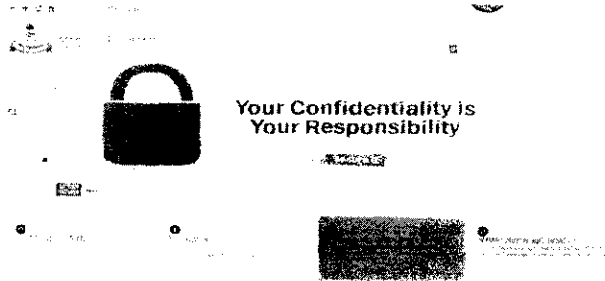
This may be brought to the notice of all the officers of the department.

Yours Faithfully,

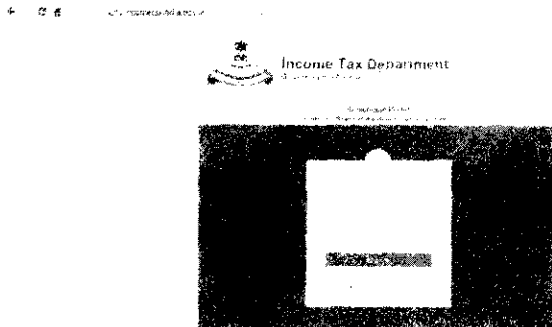
  
(Rajendra Singh)

Joint Director of Income-tax (Systems)-IV(1)  
New Delhi

**Step-1**



**Step-2**



**Step-3**

